EEA Financial Mechanism 2014-2021

Norwegian Financial Mechanism 2014-2021

PROGRAMME AGREEMENT

between

The Financial Mechanism Committee and the Norwegian Ministry of Foreign Affairs
Hereinafter referred to as the "Donors"

and

The Estonian State Shared Service Center (SSSC),
hereinafter referred to as the "National Focal Point",
representing Estonia,
hereinafter referred to as the "Beneficiary State"

together hereinafter referred to as the "Parties"

for the financing of the Programme "Local Development and Poverty Reduction"

hereinafter referred to as the "Programme"

Chapter 1
Scope, Legal Framework, and Definitions

Article 1.1
Scope

This programme agreement between the Donors and the National Focal Point lays down the rights and obligations of the Parties regarding the implementation of the Programme and the financial contribution from the EEA and the Norwegian Financial Mechanisms 2014-2021 to the Programme.

Article 1.2
Legal Framework

1. This programme agreement shall be read in conjunction with the following documents which, together with this programme agreement, constitute the legal framework of the EEA and Norwegian Financial Mechanisms 2014-2021:

(a) the Agreement between the Kingdom of Norway and the European Union on the Norwegian Financial Mechanism 2014-2021 (hereinafter referred to as the "Agreement") and Protocol 38c to the EEA Agreement on the EEA Financial Mechanism 2014-2021 (hereinafter referred to as "Protocol 38c";

(b) the Regulation on the implementation of the EEA Financial Mechanism 2014-2021 and the Regulation on the implementation of the Norwegian Financial Mechanism 2014-2021 (hereinafter referred to as the "Regulations") issued by the Financial Mechanism Committee in accordance with Article 10(5) of Protocol 38c and by the Norwegian Ministry of Foreign Affairs in accordance with Article 10(5) of the Agreement;

(c) the Memorandum of Understanding on the Implementation of the EEA Financial Mechanism 2014-2021 and the Memorandum of Understanding on the Implementation of the Norwegian Financial Mechanism 2014-2021 (hereinafter referred to as the "MoUs"), entered into between the Donors and the Beneficiary State; and

(d) any guidelines adopted by the Donors in accordance with the Regulations.

2. In case of an inconsistency between this programme agreement and the Regulations, the Regulations shall prevail.

3. The legal framework is binding for the Parties. An act or omission by a Party to this programme agreement that is incompatible with the legal framework constitutes a breach of this programme agreement by that Party.

Article 1.3
Definitions

Terms used and institutions and documents referred to in this programme agreement shall be understood in accordance with the Regulations, in particular Article 1.6 thereof, and the legal framework referred to in Article 1.2 of this programme agreement.

Article 1.4
Annexes and hierarchy of documents

1. Annexes attached hereto form an integral part of this programme agreement. Any reference to this programme agreement includes a reference to its annexes unless otherwise stated or clear from the context.

2. The provisions of the annexes shall be interpreted in a manner consistent with this programme agreement. Should the meaning of any provision of the said annexes, so interpreted, remain inconsistent with this programme agreement, the provisions of the annexes shall prevail, provided that these provisions are compatible with the Regulations.

3. Commitments, statements and guarantees, explicit as well as implicit, made in the preparation of the programme are binding for the National Focal Point and the Programme Operator unless otherwise explicitly stipulated in the annexes to this programme agreement.

Chapter 2
The Programme

Article 2.1
Co-operation

1. The Parties shall take all appropriate and necessary measures to ensure fulfilment of the obligations and objectives arising out of this programme agreement.

2. The Parties agree to provide all information necessary for the good functioning of this programme agreement and to apply the principles of implementation as set out in the Regulation.

3. The Parties shall promptly inform each other of any circumstances that interfere or threaten to interfere with the successful implementation of the Programme.

4. In executing this programme agreement the Parties declare to counteract corrupt practices. Further, they declare not to accept, either directly or indirectly, any kind of offer, gift, payments or benefits which would or could be construed as illegal or corrupt practice. The Parties shall immediately inform each other of any indication of

corruption or misuse of resources related to this programme agreement.

Article 2.2
Main responsibilities of the Parties

1. The National Focal Point is responsible and accountable for the overall management of the EEA and Norwegian Financial Mechanisms 2014-2021 in the Beneficiary State and for the full and correct implementation of this programme agreement. In particular, the National Focal Point undertakes to:

(a) comply with its obligations stipulated in the Regulations and this programme agreement;

(b) ensure that the Certifying Authority, the Audit Authority, the Irregularities Authority and the Programme Operator properly perform the tasks assigned to them in the Regulations, this programme agreement and the programme implementation agreement;

(c) take all necessary steps to ensure that the Programme Operator is fully committed and able to implement and manage the Programme;

(d) take the necessary measures to remedy irregularities in the implementation of the Programme and ensure that the Programme Operator takes appropriate measures to remedy irregularities in Projects within the Programme, including measures to recover misspent funds;

(e) make all the necessary and appropriate arrangements in order to strengthen or change the way the Programme is managed.

2. The Donors shall, subject to the rules stipulated in the legal framework referred to in Article 1.2 of this programme agreement, make available to the Beneficiary State a financial contribution (hereinafter referred to as "the programme grant") to be used exclusively to finance the eligible cost of the Programme.

Article 2.3
Objective and outcomes of the Programme

1. This programme agreement sets out the objective, outcome(s), outputs, indicators and targets for the Programme.

2. The National Focal Point shall ensure that the Programme Operator implements and completes the Programme in accordance with the objective, outcome(s), outputs, indicators and targets set for the Programme.

Article 2.4
Programme grant

1. The maximum amount of the programme grant, the programme grant rate, and the estimated eligible cost of the Programme shall be as specified in this programme agreement.

2. The Programme is supported by grants from both the EEA and the Norwegian Financial Mechanism. Nevertheless, this programme agreement may contain provisions applicable only to the support from the EEA Financial Mechanism and/or provisions applicable only to the support from the Norwegian Financial Mechanism.

3. The financial plan annexed to this programme agreement shall:

(a) contain a breakdown between the Programme's budget headings;

(b) contain a breakdown between the support from the EEA Financial Mechanism and the Norwegian Financial Mechanism;

(c) indicate the agreed advance payment, if any.

4. The management cost of the Programme Operator shall not exceed the amount specified in this programme agreement.

Article 2.5
Special conditions and programme specific rules

1. This programme agreement shall list any conditions set by the Donors with reference to paragraph 2 of Article 6.3 of the Regulations. The National Focal Point shall ensure compliance with these conditions and take the necessary steps to ensure their fulfilment.

2. The National Focal Point shall ensure compliance with any other programme specific rules laid down in this programme agreement.

Article 2.6
Programme implementation agreement

With reference to Article 6.8 of the Regulations and without prejudice to paragraph 2 thereof, the National Focal Point shall, before any payment is made to the Programme, sign a programme implementation agreement with the Programme Operator. The National Focal Point shall notify the Donors of such signing.

Article 2.7
Reporting

The National Focal Point shall ensure that the Programme Operator provides financial reports, annual programme reports and a final programme

report in accordance with Chapter 9 and Articles 6.11 and 6.12 of the Regulations as well as statistical reporting in accordance with guidelines adopted by the Donors.

Article 2.8
External monitoring

The external monitoring and audit referred to in Articles 11.1, 11.2, 11.3 and 11.4 of the Regulations shall not in any way relieve the National Focal Point or the Programme Operator of their obligations under the legal framework regarding monitoring of the Programme and/or its projects, financial control and audit.

Article 2.9
Modification of the Programme

1. Unless otherwise explicitly stipulated in this programme agreement, any modification of the Programme is subject to prior approval by the Donors.

2. Programme specific exceptions from paragraph 1, if any, are set in the annexes to this programme agreement.

3. Expenditures incurred in breach of this article are not eligible.

4. Should there be a doubt as to whether the proposed modifications require approval by the Donors, the National Focal Point shall consult the Donors before such modifications take effect.

5. Requests for modifications shall be submitted and assessed in accordance with Article 6.9 of the Regulations.

Article 2.10
Communication

1. All communication to the Donors regarding this programme agreement shall take place in English and be directed to the Financial Mechanism Office (hereinafter referred to as the FMO), which represents the Donors towards the National Focal Point and the Programme Operator in relation to the implementation of the Programme.

2. To the extent that original documents are not available in the English language, the documents shall be accompanied by full and accurate translations into English. The National Focal Point shall bear the responsibility for the accuracy of the translation that it provides and the possible consequences that might arise from any inaccurate translations.

Article 2.11
Contact information

1. The contact information of the Programme Operator is as specified in this programme agreement.

2. The contact information for the Donors and the Financial Mechanism Office are:

Financial Mechanism Office
Att: Director
EFTA Secretariat
Rue Joseph II, 12-16
1000 Brussels
Telephone: +32 (0)2 286 1701
Telefax (general): +32 (0)2 211 1889
E-mail: fmo@efta.int

3. Changes of or corrections to the contact information referred to in this article shall be given in writing without undue delay by the Parties to this programme agreement.

Article 2.12
Representations and Warranties

1. This programme agreement and the awarding of the programme grant is based on information provided by, through, or on behalf of the National Focal Point to the Donors prior to the signing of this programme agreement.

2. The National Focal Point represents and warrants that the information provided by, through, or on behalf of the National Focal Point, in connection with the implementation or conclusion of this programme agreement are authentic, accurate and complete.

Chapter 3
Projects

Article 3.1
Selection of projects and award of grants

1. The National Focal Point shall ensure that the Programme Operator selects projects in accordance with Chapter 7 of the Regulations and this programme agreement.

2. Eligibility of project promoters and project partners is stipulated in Article 7.2 of the Regulations and, in accordance with paragraph 4 thereof, subject only to the limitations stipulated in this programme agreement.

3. Pre-defined projects shall be outlined in this programme agreement.

4. The National Focal Point shall take proactive steps to ensure that the Programme Operator complies fully with Article 7.5 of the Regulations.

Article 3.2
Project contract

1. For each approved project a project contract shall be concluded between the Programme Operator and the Project Promoter.

2. In cases where a project contract cannot, due to provisions in the national legislation, be made between the Programme Operator and the Project Promoter, the Beneficiary State may instead issue a legislative or administrative act of similar effect and content.

3. The content and form or the project contract shall comply with Article 7.6 of the Regulations.

4. The National Focal Point shall ensure that the obligations of the Project Promoter under the project contract are valid and enforceable under the applicable law of the Beneficiary State.

Article 3.3
Project partners and partnership agreements

1. A project may be implemented in a partnership between the Project Promoter and project partners as defined in paragraph 1(w) of Article 1.6 of the Regulations. If a project is implemented in such a partnership, the Project Promoter shall sign a partnership agreement with the project partners with the content and in the form stipulated in Article 7.7 of the Regulations.

2. The partnership agreement shall be in English if one of the parties to the agreement is an entity from the Donor States.

3. The eligibility of expenditures incurred by a project partner is subject to the same limitations as would apply if the expenditures were incurred by the Project Promoter.

4. The creation and implementation of the relationship between the Project Promoter and the project partner shall comply with the applicable national and European Union law on public procurement as well as Article 8.15 of the Regulations.

5. The National Focal Point shall ensure that the Programme Operator verifies that the partnership agreement complies with this article. A draft partnership agreement or letter of intent shall be submitted to the Programme Operator before the signing of the project contract.

Chapter 4
Finance

Article 4.1
Eligible expenditures

1. Subject to Article 8.7 of the Regulations, eligible expenditures of this Programme are:

(a) management costs of the Programme Operator in accordance with the detailed budget in the financial plan;

(b) payments to projects within this Programme in accordance with the Regulations, this programme agreement and the project contract.

2. Eligible expenditures of projects are those actually incurred by the Project Promoter or project partners, meet the criteria set in Article 8.2 of the Regulations and fall within the categories and fulfil the conditions of direct eligible expenditure set in Article 8.3 of the Regulations, the conditions regarding the use of standard scales of unit costs set in Article 8.4 of the Regulations as well as indirect costs in accordance with Article 8.5 of the Regulations.

3. The first date of eligibility of expenditures in projects shall be set in the project contract in accordance with Article 8.13 of the Regulations. The first date of eligibility of any pre-defined projects shall be no earlier than the date on which the National Focal Point notifies the Donors of a positive appraisal of the pre-defined projects by the Programme Operator in accordance with paragraph 3 of Article 6.5 of the Regulations.

4. The maximum eligible costs of the categories referred to in paragraph 1 are set in this programme agreement. Programme specific rules on the eligibility of expenditure set in this programme agreement shall be complied with.

Article 4.2
Proof of expenditure

Costs incurred by Programme Operators, Project Promoters and project partners shall be supported by documentary evidence as required in Article 8.12 of the Regulations.

Article 4.3
Payments

1. Payments to the Programme shall be made when all relevant conditions for payments stipulated in this programme agreement and the Regulations have been fulfilled.

2. Payments to the Programme shall take the form of an advance payment, interim payments and payment of the final balance and shall be made in accordance with Articles 9.2, 9.3 and 9.4 of the Regulations.

3. Payments of the project grant to the Project Promoters may take the form of advance payments, interim payments and payments of the final balance. The level of advance payments and their off-set mechanism is set in this programme agreement.

4. The National Focal Point shall ensure that payments are transferred in accordance with paragraph 2 of Article 9.1 of the Regulations.

5. Chapter 9 of the Regulations shall apply to all aspects related to payments, including currency exchange rules and handling of interests on bank accounts.

Article 4.4
Transparency and availability of documents

The National Focal Point shall ensure an audit trail for financial contributions from the EEA and Norwegian Financial Mechanisms 2014-2021 to the Programme in accordance with Article 9.8 of the Regulations.

Article 4.5
Irregularities, suspension and reimbursements

The Donors have the right to make use of the remedies provided in the Regulations, in particular Chapter 13 thereof. The National Focal Point has a duty to take all necessary measures to ensure that the provisions in Chapter 12 and 13 of the Regulations regarding irregularities, suspension of payments, financial corrections and reimbursement are complied with.

Chapter 5
Final provisions

Article 5.1
Dispute settlement

1. The Parties waive their rights to bring any dispute related to the programme agreement before any national or international court, and agree to settle such a dispute in an amicable manner.

2. If a demand for reimbursement to the Donors is not complied with by the Beneficiary State, or a dispute related to a demand for reimbursement arises that cannot be solved in accordance with paragraph 1, the Parties may bring the dispute before Oslo Tingrett.

Article 5.2
Termination

1. The Donors may, after consultation with the National Focal Point, terminate this programme agreement if:

(a) a general suspension decision according to Article 13.6 of the Regulations or a decision to suspend payments according to paragraph 1(h) of Article 13.1 of the Regulations has not been lifted within 6 months of such a decision;

(b) a suspension of payments according to Article 13.1 of the Regulations, other than under paragraph 1(h), has not been lifted within one year of such a decision;

(c) a request for reimbursement according to Article 13.2 of the Regulations has not been complied with within one year from such a decision;

(d) the Programme Operator becomes bankrupt, is deemed to be insolvent, or declares that it does not have the financial capacity to continue with the implementation of the Programme; or

(e) the Programme Operator has, in the opinion of the Donors, been engaged in corruption, fraud or similar activities or has not taken the appropriate measures to detect or prevent such activities or, if they have occurred, nullify their effects.

2. This programme agreement can be terminated by mutual agreement between the Parties.

3. Termination does not affect the right of the Parties to make use of the dispute settlement mechanism referred to in Article 5.1 or the right of the Donors to make use of the remedies provided in Chapter 13 of the Regulations.

Article 5.3
Waiver of responsibility

1. Any appraisal of the Programme undertaken before or after its approval by the Donors, does not in any way diminish the responsibility of the National Focal Point and the Programme Operator to verify and confirm the correctness of the documents and information forming the basis of the programme agreement.

2. Nothing contained in the programme agreement shall be construed as imposing upon the Donors or the FMO any responsibility of any kind for the supervision, execution, completion, or operation of the Programme or its projects.

3. The Donors do not assume any risk or responsibility whatsoever for any damages, injuries, or other possible adverse effects caused by the Programme or its projects including, but not limited to inconsistencies in the planning of the Programme or its projects, other project(s) that might affect it or that it might affect, or public discontent. It is the full and sole responsibility of the National Focal Point and the Programme Operator to satisfactorily address such issues.

4. Neither the National Focal Point, the Programme Operator, entities involved in the implementation of projects, nor any other party shall have recourse to the Donors for further financial support or assistance to the Programme in whatsoever form over and above what has been provided for in the programme agreement.

5. Neither the European Free Trade Association, its Secretariat, including the FMO, its officials or employees, nor the Donors, the NMFA, the FMC, its members or alternate members, nor the EFTA States, can be held liable for any damages or injuries of whatever nature sustained by the National Focal Point or the Beneficiary State, the Programme Operator, Project Promoters or any other third person, in connection, be it direct or indirect, with this programme agreement.

6. Nothing in this programme agreement shall be construed as a waiver of diplomatic immunities and privileges awarded to the European Free Trade Association, its assets, officials or employees.

Article 5.4
Entry into force and duration

1. This programme agreement shall enter into force on the date of the last signature of the Parties.

2. This programme agreement shall remain in force until five years have elapsed after the date of the acceptance of the final programme report.

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This programme agreement is drawn up in two originals in the English language.

For the Donors

Signed in Oslo on 28/08/2019

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Niels Engelschiøn
Chairman of the Financial Mechanism Committee
Director General, Norwegian Ministry of Foreign Affairs

For the National Focal Point

Signed in Tallinn on 13/09/2019

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Martin Karro

Head of the National Focal Point Deputy Director General of the State Shared Service Centre

Annex I to the Programme Agreement

Programme Operators and Partners	
Programme Operator:	Ministry of Social Affairs - Estonia
Donor Programme Partner:	Norwegian Directorate of Health (HDIR) Norwegian Directorate for Cultural Heritage (RA)
IPO:	-
Other Programme Partner(s):	Ministry of Education and Research - Estonia Ministry of Justice of Estonia (MoJ) Ministry of Culture of Estonia (MoC)

Programme Objective	Strengthened social and economic cohesion

PA	Outcome/Output	Expected programme results	Indicator	Disaggregation	Unit of measurement	Source of verification	Frequency of reporting	Baseline values	Baseline year	Target value
PA10	Outcome 1	Enhanced wellbeing of children and youth	Share of educational institutions involved in programme activities reporting increased coordination of local level integrated support services	N/A	Percentage	National well-being survey (results)	2021, 2024	N/A	N/A	70 %
			Share of youth reporting readiness to continue studies or enter the labour market after using the services provided via this programme	N/A	Percentage	Exit interviews with youth enrolled to the services (project promoters' records)	Annually (APR)	N/A	N/A	50 %
			National prevalence of juvenile offending (self-reported)	N/A	Percentage	Children's abnormal behaviour survey results	2021	18 %	2014	16 %
			Share of sentenced juvenile offenders receiving special	N/A	Percentage	Court records (E-file)	Annually (APR)	16 %	2017	30 %

			juvenile measures instead of punishment							
			Annual number of youth offender-related cases mediated	N/A	Annual number	Court records (E-file) and victim support records	Annually (APR)	23	2017	100
			Number of families who received the family mediation during the pilot	N/A	Cumulative number	Project Promoters' records, Attendance sheets	Annually (APR)	0	N/A	600
			Share of local governments involved in programme activities applying smart solutions in youth work	N/A	Percentage	Project Promoters´ records (LG-s engaged in smart youth work activities)	Annually (APR)	0 %	N/A	60 %
			Number of Rajaleida offices with increased capacity to support educational and youth work institutions to address crises and traumas	N/A	Cumulative number	Project Promoter's records	Annually (APR)	0	N/A	6
	Output 1.1	Specialised juvenile justice system approach introduced / launched	Specialised training programme for juvenile justice staff developed	N/A	Binary	Project Promoters´ records and training programme	Semi-annually (APR and September IFR)	No	N/A	Yes
			Number of tools for assessment and multi-agency cooperation piloted and implemented	N/A	Cumulative number	Project Promoters' records	Semi-annually (APR and September IFR)	0	N/A	3
			Number of interventions developed to replace fines and avoid institutionalization for youth	N/A	Cumulative number	Project Promoters 'records	Semi-annually (APR and September IFR)	0	N/A	4
			Number of closed youth facilities receiving support to introduce new methods	N/A	Cumulative number	Project Promoters 'records	Semi-annually (APR and	0	N/A	3

			and services in treatment of delinquent and victimized youth				September IFR)			
			Number of criminal justice system (CJS) staff who work with juveniles that attended specialised training programme	Financial Mechanism, Gender	Cumulative number	Project Promoters' records, Attendance sheets	Semi-annually (APR and September IFR)	0	N/A	150
	Output 1.2	Restorative justice measures for youth developed	Number of restorative justice awareness raising campaigns carried out	Financial Mechanism	Cumulative number	Project Promoters' records, Audio/video/print material produced as part of the campaign	Semi-annually (APR and September IFR)	0	N/A	2
			Number of restorative justice initiatives developed in criminal justice system, schools or wider	N/A	Cumulative number	Project Promoters' records	Semi-annually (APR and September IFR)	0	N/A	3
			Number of restorative justice trainers trained	Financial Mechanism, Gender	Cumulative number	Project Promoters' records, Attendance sheets	Semi-annually (APR and September IFR)	0	N/A	10
	Output 1.3	Youth offender mediation volunteer system established	Number of prospective volunteers trained in youth offender-related mediation	N/A	Cumulative number	Project Promoters' records, Attendance sheets	Semi-annually (APR and September IFR)	0	N/A	70
	Output 1.4	Family mediation system established	Number of family mediators trained to offer qualified mediation service	Financial Mechanism, Gender	Cumulative number	Project Promoters' records, Attendance sheets	Semi-annually (APR and September IFR)	0	N/A	40
			Number of family mediators trained to offer qualified mediation service	Financial Mechanism, Gender	Cumulative number	Project Promoters'	Semi-annually (APR and	0	N/A	20

			in Russian-speaking minority[1]			records, Attendance sheets	September IFR)			
	Output 1.5	Models for the provision of local-level integrated services developed	Number of locally defined models for integrated services provision developed[2]	N/A	Cumulative number	Project Promoters´ records (part of project reports)	Semi-annually (APR and September IFR)	0	N/A	15
			Number of professional staff trained	Financial Mechanism, Gender	Cumulative number	Project Promoters' records, Attendance sheets	Semi-annually (APR and September IFR)	0	N/A	150
	Output 1.6	Pilots of service chains or tools (programmes) developed to enhance transitions of disadvantaged children and youth across school levels and from education to labour market.	Number of learners from vulnerable or disadvantaged backgrounds (documented cases) supported	N/A	Cumulative number	Project Promoters´ records (part of project reports)	Semi-annually (APR and September IFR)	0	N/A	75
			Number of innovative local level school transitions service chains or tools (programmes) designed for specific target groups[3]	N/A	Cumulative number	Project Promoters´ records (part of project reports)	Semi-annually (APR and September IFR)	0	N/A	15
	Output 1.7	Smart solutions in youth work deployed	Number of specialists who work with young people and children trained to develop applications based on target group needs	Financial Mechanism, Gender	Cumulative number	Project Promoters' records, Attendance sheets	Semi-annually (APR and September IFR)	0	N/A	50
	Output 1.8	Development and piloting of transition programmes	Number of learners in transition programmes	Gender	Cumulative number	Admission documentation and certificates issued at the end	Semi-annually (APR and	0	N/A	400

[1] Subset of "Number of family mediators trained to offer qualified mediation services"
[2] Including mapping of services and resources, data/information flows management, processes, guidelines and networks, quality standards and quality assurance procedures etc.
[3] Includes NEET youth, learners of migrant background, refugees, SEN learners, Roma and other vulnerable groups

		(i.e. career orientation programmes) for youth at risk from basic education to VET				of the transition programme	September IFR)			
			Number of VET institutions offering transition programmes for youth at risk[4]	N/A	Cumulative number	results of call for proposals and project final reporting	Semi-annually (APR and September IFR)	0	N/A	15
	Output 1.9	Increased capacity of education and youth institutions to provide trauma-informed support	Cross-sectoral cooperation model for interventions in the event of crises in educational institutions developed	N/A	Binary	Project Promoter's records, print material	Annually (APR)	No	N/A	Yes
			Training programme to increase trauma-awareness launched	N/A	Binary	Project Promoter's records, print material	Annually (APR)	No	N/A	Yes
			Number of staff trained to support a trauma-informed approach in education and youth institutions.	Gender	Cumulative number	Project Promoter's records	Annually (APR)	0	N/A	85
PA22	Outcome 2	Reduced domestic and gender-based violence and gender inequalities	Share of all shelters in the country implementing quality measuring tool	N/A	Percentage	Project Promoters' records	Annually (APR)	0 %	N/A	80 %
			System of volunteer support persons created complementing the formal victim support system	N/A	Binary	Project Promoters' records	Annually (APR)	No	N/A	Yes
			Number of web-page visits of the Virtual Competence Centre of Gender Equality within 2 years after establishment	N/A	Cumulative number	Competence Centre website user traffic information	Annually (APR)	0	N/A	60,000

[4] Including NEET youth, learners of migrant background, refugees, SEN learners, Roma and other vulnerable groups.

			Percentage of population not blaming victims of sexual violence[5]	N/A	Percentage	Survey results	2022	53 %	2016	60 %
			Percentage of population not blaming victims of domestic violence[6]	N/A	Percentage	Survey results	2022	47 %	2016	55.0 %
			Percentage of population in favour of criminalising the buying of sex[7]	N/A	Percentage	Survey results	2022	53 %	2016	60 %
			Annual number of victims of gender-based violence assisted by the supported shelters	N/A	Annual number	Project Promoter's records	Annually (APR)	1,900	2016	2,200
	Output 2.1	Volunteer support system for victims of gender-based violence developed	Number of volunteers covered by the volunteer support system for victims of gender-based violence	N/A	Cumulative number	Project Promoter's records	Semi-annually (APR and September IFR)	0	N/A	30
	Output 2.2	Women's shelter service upgraded	Number of professional staff provided with counselling sessions	Gender	Cumulative number	Project Promoter's records	Semi-annually (APR and September IFR)	0	N/A	60
			Quality measuring tools developed for shelter service developed	N/A	Binary	Project Promoter's records	Semi-annually (APR and September IFR)	No	N/A	Yes
	Output 2.3	The quality and capacity of intervention	Number of specialists trained in working with perpetrators of domestic violence	Financial Mechanism, Gender	Cumulative number	Project Promoters' records, Attendance sheets	Semi-annually (APR and	0	N/A	60

[5] Reporting will happen on the last year of the project (2022)
[6] Reporting will happen on the last year of the project (2022)
[7] Reporting will happen on the last year of the project (2022)

		programmes for perpetrators of domestic violence increased					September IFR)			
	Output 2.4	Early warning system on domestic violence developed for the health care system	Guidelines on detecting domestic violence developed	N/A	Binary	Project Promoter's records, print material	Semi-annually (APR and September IFR)	No	N/A	Yes
			Number of medical staff trained on early noticing and intervention for domestic and gender-based violence	Financial Mechanism, Gender	Cumulative number	Project Promoters' records, Attendance sheets	Semi-annually (APR and September IFR)	0	N/A	100
	Output 2.5	Awareness raising activities on domestic and gender-based violence carried out	Number of information campaigns on domestic violence and gender-based (involving men as positive role models) carried out	Financial Mechanism	Cumulative number	Project Promoters' records, Audio/video/print material produced as part of the campaign	Semi-annually (APR and September IFR)	0	N/A	1
			Number of short films on domestic violence (aimed at children and youth) developed	N/A	Cumulative number	Project Promoter's records, Audio-video material	Semi-annually (APR and September IFR)	0	N/A	3
			Number of public opinion polls to measure changes in attitudes carried out	N/A	Cumulative number	Project Promoter's records, poll report	Semi-annually (APR and September IFR)	0	N/A	1
			Number of specialists trained on domestic violence	Financial Mechanism, Gender	Cumulative number	Project Promoters' records, Attendance sheets	Semi-annually (APR and September IFR)	0	N/A	160

	Output 2.6	Awareness raising activities on prostitution and trafficking for sexual exploitation carried out and social programme for sex buyers developed	Number of awareness raising activities implemented to discourage the demand for commercial sex	N/A	Cumulative number	Project Promoter's records, Audio-video-print material	Semi-annually (APR and September IFR)	0	N/A	2
			Number of social programmes for sex buyers developed	N/A	Cumulative number	Project Promotor's records	Semi-annually (APR and September IFR)	0	N/A	1
			Number of people reached by awareness raising activities on discouraging the demand for commercial sex	N/A	Cumulative number	Project Promoter's records, Media monitoring	Semi-annually (APR and September IFR)	0	N/A	12,000
	Output 2.7	Virtual Competence Centre of Gender Equality established	Virtual Competence Centre of Gender Equality established	N/A	Binary	Project Promoter's records, Competence Centre website	Semi-annually (APR and September IFR)	No	N/A	Yes
PA06	Outcome 3	Improved quality of integrated services and public health interventions at local level	Number of families that have received early home visitation interventions during the pilot	N/A	Cumulative number	Project Promoters' records, Attendance sheets	Annually (APR)	0	N/A	40
			Number of schools implementing the physically active school model	N/A	Cumulative number	Project Promoter's records and the website for the network of physically active schools	Annually (APR)	79	2019	140
			Number of local governments implementing evidence-based public health measures	N/A	Cumulative number	Project Promoter’s evaluation survey	Semi-annually (APR and September IFR)	0	N/A	20

			Number of operational multi-sectoral teams implementing the integrated service model	N/A	Cumulative number	Project Promoter's records	Annually (APR)	0	N/A	18
			Annual number of long-term mentally ill patients that have received outpatient coercive psychiatric treatment	N/A	Annual number	Project Promoter's records	Annually (APR)	35	2018	55
			Standardised cooperation and communication model between the social care, health and judicial sectors aiding people with chronic mental problems developed and implemented	N/A	Binary	Project Promoter's Records	Annually (APR)	No	2018	Yes
			Number of schools with Russian as the language of instruction implementing the physically active school model[8]	N/A	Cumulative number	Project Promoter's records and the website for the network of physically active schools	Annually (APR)	6	2019	8
	Output 3.1	Local governments trained and counselled to implement evidence-based public health measures	Number of local governments who have received training/counselling	N/A	Cumulative number	Project Promoter's records; Attendance Sheets	Semi-annually (APR and September IFR)	0	N/A	60
	Output 3.2	Integrated service model developed and piloted	Integrated service model developed	N/A	Binary	Project Promoter's records; model of integrated services	Semi-annually (APR and September IFR)	No	N/A	Yes

[8] Subset of "Number of schools implementing the physically active school model.

			Integrated service model piloted	N/A	Binary	Project Promoter's records	Semi-annually (APR and September IFR)	No	N/A	Yes
	Output 3.3	Out-patient services for long-term mentally ill patients subjected to coercive treatment provided	Number of regions where outpatient care is provided by mobile multidisciplinary outpatient team to long-term mentally ill patients subjected to coercive treatment.	N/A	Cumulative number	Project Promoter's records	Semi-annually (APR and September IFR)	0	N/A	5
	Output 3.4	The model improving the quality of psychiatric evaluations developed	Model of multidisciplinary forensic psychiatry committee adapted and piloted in Estonia	N/A	Binary	Project Promoter's records; model of multidisciplinary forensic psychiatry committee	Semi-annually (APR and September IFR)	No	N/A	Yes
	Output 3.5	Model of physically active school developed	Number of toolkits for active schools developed	N/A	Cumulative number	Project Promoter's records and the website for the network of physically active schools	Semi-annually (APR and September IFR)	0	2019	6
			Number of trainings and seminars to disseminate the model of physically active school	N/A	Cumulative number	Project Promoter's records, attendance sheets	Semi-annually (APR and September IFR)	0	N/A	80
	Output 3.6	Home visitation early intervention	Home visitation early intervention model piloted in Estonia	N/A	Binary	Pilot project’s report and survey	Semi-annually (APR and September IFR)	No	N/A	Yes

		model developed	Number of specialists trained to perform home risk-assessment, including practicing midwives and family nurses	Financial Mechanism, Gender	Cumulative number	Project Promoters' records, Attendance sheets	Semi-annually (APR and September IFR)	0	N/A	500
PA14	Outcome 4	Historic town centres revitalised through heritage-based local development	Number of cultural heritage buildings revitalised and in sustainable public use	N/A	Cumulative number	Site visit reporting	Annually (APR)	0	N/A	7
	Output 4.1	Cultural heritage buildings in small towns revitalized for community purposes	Number of cultural heritage buildings revitalised	N/A	Cumulative number	Site visit reporting	Semi-annually (APR and September IFR)	0	N/A	7
			Number of municipalities engaged in projects	N/A	Cumulative number	Project partnership agreements	Semi-annually (APR and September IFR)	0	N/A	7
			Number of VET schools and/or sustainable renovation centres cooperating with cultural heritage revitalisation projects	N/A	Cumulative number	Attendance sheets from workshops	Semi-annually (APR and September IFR)	0	N/A	5
	Output 4.2	Capacity development on cultural heritage management provided at local level	Number of municipalities from Estonia and Norway receiving training on cultural heritage management	State type	Cumulative number	Project Promoters' records, Attendance sheets	Semi-annually (APR and September IFR)	0	N/A	20
			Number of best practice books on cultural heritage management published	N/A	Cumulative number	Produced material on best practice, Project reporting	Semi-annually (APR and September IFR)	0	N/A	1

			Number of professionals trained	Financial Mechanism, Gender	Cumulative number	Project Promoters' records, Attendance sheets	Semi-annually (APR and September IFR)	0	N/A	300
PA10	Bilateral Outcome	Enhanced collaboration between beneficiary and donor state entities involved in the programme	Level of satisfaction with the partnership	N/A	Scale 1-7	Survey results	Annually (APR)	6.5[9]	2022[10]	4.5[11]
			Level of trust between cooperating entities in Beneficiary States and Donor States	N/A	Scale 1-7	Survey results	Annually (APR)	6.62[12]	2022[13]	4.5[14]
			Share of cooperating organisations that apply the knowledge acquired from bilateral partnership	N/A	Percentage	Survey results	Annually (APR)	N/A	N/A	50 %
	Bilateral Output 1	Cooperation between Donor and Beneficiary State entities supported	Number of staff from beneficiary state engaged in study tours to donor states	N/A	Cumulative number	Project Promoters' records	Semi-annually (APR and September IFR)	0	N/A	25
			Number of projects involving cooperation with a donor project partner	N/A	Cumulative number	Copies of contracts concluded with Project Promoters, Partnership agreements between Project Promoters and project partners	Semi-annually (APR and September IFR)	0	N/A	15

[9] Based on the survey carried out on behalf of the FMO
[10] Survey carried out on behalf of the FMO
[11] Target is ≥4.5, and an increase on the baseline value
[12] Based on the survey carried out on behalf of the FMO
[13] Survey carried out on behalf of the FMO
[14] Target is ≥4.5, and an increase on the baseline value

Conditions

General

1. The maximum level of funding available from the total eligible expenditure of the programme for infrastructure (hard measures) shall be 30%.

2. For pre-defined project no. 4 (numbering under Section 5.1 of Annex II to the Programme Agreement), the National Focal Point shall ensure that the Programme Operator ensures that the appraisal foreseen in Article 6.5.3 of the Regulation is externalised and carried out by a legal entity independent of and unrelated to the Programme Operator.

3. For pre-defined projects no. 1, no. 6 and no. 8 (numbering under Section 5.1 of Annex II to the Programme Agreement), the National Focal Point shall ensure that the Programme Operator carries out the appraisal foreseen in Article 6.5.3 of the Regulation without any involvement of the identified Project Promoters or project partners in the respective pre-defined projects.

4. For pre-defined project no. 4 (numbering under Section 5.1 of Annex II to the Programme Agreement), the Programme Operator's responsibilities regarding the verification of payment claims described in Article 5.6.1 e) of the Regulation, and the verification of the project outputs described in Article 5.6.1 g) of the Regulation, shall be externalised and carried out by a legal entity independent of and unrelated to the Programme Operator. The Donors shall approve the entity to be charged with these tasks prior to the first disbursement to the pre-defined project.

5. For pre-defined projects no. 1, no. 6 and no. 8 (numbering under Section 5.1 of Annex II to the Programme Agreement), the Programme Operator's responsibilities regarding the verification of payment claims described in Article 5.6.1 e) of the Regulation, and the verification of the project outputs described in Article 5.6.1 g) of the Regulation, shall be carried out without any involvement of the identified Project Promoters or project partners in the respective pre-defined projects.

6. The National Focal Point shall ensure that the Programme Operator ensures that Project Promoters:

- Keep any buildings purchased, constructed, renovated or reconstructed under the project in their ownership for a period of at least five years following the completion of the project and continue to use such buildings for the benefit of the overall objectives of the project for the same period;
- Keep any buildings purchased, constructed, renovated or reconstructed under the project properly insured against losses such as fire, theft and other normally insurable incidents both during project implementation and for at least five years following the completion of the project; and
- Set aside appropriate resources for the maintenance of any buildings purchased, constructed, renovated or reconstructed under the project for at least five years following the completion of the project. The specific means for implementation of this obligation shall be specified in the project contract.

Pre-eligibility

1. No costs shall be eligible under any pre-defined project set in Section 5.1 of Annex II to the Programme Agreement, before a detailed budget for the respective pre-defined project has been submitted by the Programme Operator and the Donors have confirmed the grant to the project as described in Annex II to this Programme Agreement.

Pre-payment

Not applicable

Pre-completion

Not applicable

Post-completion

Not applicable

Eligibility of costs - period	**First date**	**Final date**
Eligibility of costs	10/05/2017	30/04/2025
Grant rate and co-financing		
Programme eligible expenditure (€)		€ 21,685,069
Programme grant rate (%)		85.00 %
Maximum amount of Programme grant - EEA Financial Mechanism (€)		€ 10,441,217
Maximum amount of Programme grant - Norwegian Financial Mechanism (€)		€ 7,991,092
Maximum amount of Programme grant - Total (€)		€ 18,432,309

PA	Budget Heading	EEA Grants	Norway Grants	Total grant	Programme grant rate	Programme co-financing	Programme eligible expenditure	Advance payment
PA10	Programme management	€ 460,806	€ 321,694	€ 782,500	85.00 %	€ 138,088	€ 920,588	€ 190,500
PA10	Outcome 1 (EEA Grants)	€ 4,785,141		€ 4,785,141	85.00 %	€ 844,437	€ 5,629,578	€ 441,500
PA10	Outcome 1 (Norway Grants)		€ 4,609,503	€ 4,609,503	85.00 %	€ 813,442	€ 5,422,945	€ 428,500
PA22	Outcome 2 (EEA Grants)	€ 480,616		€ 480,616	85.00 %	€ 84,815	€ 565,431	€ 63,425
PA22	Outcome 2 (Norway Grants)		€ 399,413	€ 399,413	85.00 %	€ 70,485	€ 469,898	€ 61,575
PA06	Outcome 3 (EEA Grants)	€ 1,953,326		€ 1,953,326	85.00 %	€ 344,705	€ 2,298,031	€ 347,500
PA06	Outcome 3 (Norway Grants)		€ 1,810,482	€ 1,810,482	85.00 %	€ 319,497	€ 2,129,979	€ 337,500
PA14	Outcome 4 (EEA Grants)	€ 2,761,328		€ 2,761,328	85.00 %	€ 487,293	€ 3,248,621	€ 80,000
PA14	Outcome 4 (Norway Grants)		€ 850,000	€ 850,000	85.00 %	€ 150,000	€ 1,000,000	€ 0
Total		**€ 10,441,217**	**€ 7,991,092**	**€ 18,432,309**	**85.00 %**	**€ 3,252,760**	**€ 21,685,069**	**€ 1,950,500**

Retention of management costs	
Retention of management costs - Percentage of the management costs	10.00 %
Retention of management costs - Planned Euro value	€ 92,059

Local Development and Poverty Reduction

Operational rules (Annex II)

1. **Programme summary**

This Annex sets out the operational rules for the programme. The programme agreement is based on the MoU, the concept note and comments made by the Donors. Commitments, statements and guarantees, explicit as well as implicit, made in the concept note, are binding for the National Focal Point and the Programme Operator unless otherwise explicitly stipulated in the annexes to this programme agreement.

The Programme Operator is the Ministry of Social Affairs of Estonia. The Norwegian Directorate of Health (HDIR) and the Directorate of Cultural Heritage (RA) shall act as Donor Programme Partners. The Ministry of Education and Research of Estonia (MoE), the Ministry of Justice of Estonia (MoJ) and the Ministry of Culture of Estonia (MoC) shall act as Programme Partners.

Certain tasks of the Programme Operator may be delegated to the Grants Administration Department of the State Shared Service Centre, however this does not in any way reduce or restrict the responsibility of the Programme Operator.

The host Programme Area is 'Local Development and Poverty Reduction' (PA10). In addition to PA10, the Programme will provide grants within the following Programme Areas: PA04 'Work-life Balance", PA06 'European Public Health Challenges', PA08 'Children and Youth at Risk', PA09 'Youth Participation in the Labour Market', PA14 'Cultural Entrepreneurship, Cultural Heritage and Cultural Cooperation', PA16 Good Governance, Accountable institutions, Transparency, PA22 "Domestic and Gender-based Violence'. PA10 and PA16 objectives are cross-cutting all outcomes under the programme.

The programme objective **'Strengthened social and economic cohesion'** will be attained through four outcomes:

- The programme shall support "***Enhanced wellbeing of children and youth***" (Outcome 1) by way of **three pre-defined projects (**PDPs): 'Specialised juvenile justice approach established' (PDP 1), 'Establishment of a renewed family mediation system' (PDP 2) and 'Trauma-informed counselling in educational support services' (PDP 9); **two open calls** covering the development of integrated services provisions models at local level and piloting of measures to support transition of disadvantaged children and youth across school levels and from education to the labour market (Call 1) and smart solutions in youth work (Call 2); and **two small grants schemes** (SGSs) to implement restorative justice measures for youth and raise awareness of these measures (SGS 1) and to develop and pilot career orientation programmes for youth at risk to move from basic education to VET' (SGS 2).
- The programme shall support "***Reduced domestic and gender-based violence and gender inequalities***" (Outcome 2) by way of **two PDPs**: 'Strengthening the Victim Support System' (PDP 3) and 'Virtual Competence Centre of Gender Equality' (PDP 4); **one open call** covering awareness raising activities on gender-based violence and to discourage demand for prostitution (Call 3); and **one small grants scheme** to train specialists in gender-based violence and develop a programme for sex-buyers (SGS 3).
- The programme shall support "***Improved prevention and reduced inequalities in health***" (Outcome 3) by way of **three PDPs**: 'Increasing physical activity of schoolchildren' (PDP 5), 'Increasing public health competence and capacity of local governments' (PDP 6), and 'Development of evaluation models and handling system for chronically mentally ill patients' (PDP 7); and **one open call** for proposals to develop and pilot integrated service models at local level and to develop a home visitation and early intervention model.

- The programme shall support "***Historic town centres revitalised through heritage-based local development***" (Outcome 4) by way of **one PDP**: 'Historic town centres revitalised through heritage-based local development' (PDP 8) and **one open call** for revitalization of cultural heritage buildings in small towns for community purposes.

2. Eligibility

2.1 Eligible applicants:

The rules on eligibility of applicants and project partners are set in Article 7.2 of the Regulation. In accordance with Article 7.2.4, the following entities shall be eligible:

Outcome	**Modality**	**Financial mechanism**	**Eligible applicants**	**Eligible Partners**
Outcome 1: Enhanced wellbeing of children and youth	Call for proposals #1	EEA FM	Local governments and local government associations.	In accordance with Art 7.2.2 of the Regulations.
	Call for proposals #2	EEA FM	In accordance with Art 7.2.1 of the Regulations.	
	Small grant scheme #1	Norwegian FM		
	Small grant scheme #2	EEA FM	VET schools.	
Outcome 2: Reduced domestic and gender-based violence and gender inequalities	Call for proposals #3	Norwegian FM	In accordance with Art 7.2.1 of the Regulations.	
	Small grant scheme #3	EEA FM	NGOs, universities and medical schools.	
Outcome 3: Improved prevention and reduced inequalities in health	Call for proposals #4	Norwegian FM	In accordance with Art 7.2.1 of the Regulations.	
Outcome 4: Historic town centres revitalised through heritage-based local development	Call for proposals #5	EEA FM Norwegian FM	Legal persons who are owners or operators of buildings in heritage protection areas in small towns, in line with list provided by the Ministry of Culture defining heritage protection areas in small towns.	In accordance with Art 7.2.2 and 7.2.3 of the Regulations.

2.2 Special rules on eligibility of costs:

Costs are eligible in accordance with Chapter 8 of the Regulations.

In accordance with Article 8.5.4 of the Regulations, indirect costs shall be identified in accordance with paragraph 1(c) of Article 8.5 of the Regulations.

3. Bilateral relations

3.1 Bilateral relations

The Programme shall contribute to strengthening bilateral relations between Estonia and the Donor States.

The Programme shall as appropriate facilitate donor partnership projects by carrying out, inter alia, match-making events and activities in conjunction with launching calls for proposals, as well as by encouraging donor partnership projects in call texts.

The further use of the funds for bilateral relations allocated to the programme shall be agreed in the Cooperation Committee.

4. Selection of projects and financial parameters

4.1 Open calls and availability of funds (including number of calls, duration of calls, and estimated size):

Outcome	**Modality**	**Indicative timing**	**Total available amount**	**Minimum/Maximum grant applied for**
Outcome 1: Enhanced wellbeing of children and youth	Call for proposals #1	January 2021	€1,541,727	€200,000/€400,000
	Call for proposals #2	January 2021	€1,742,870	€871,435/€1,742,870
	Small-grant scheme #1a	October 2020	€311,332	€30,000/€200,000
	Small-grant scheme #1b	September 2021	€406,630	€30,000/€150,000
	Small-grant scheme #2	June 2020	€1,743,195	€100,000/€200,000
Outcome 2: Reduced domestic and gender-based violence and gender inequalities	Call for proposals #3	November 2020	€188,275	€200,000/€200,000
	Small-grant scheme #3	June 2020	€179,675	€40,000/€60,000
Outcome 3: Improved prevention and reduced inequalities in health	Call for proposals #4	December 2020	€399,010	€200,000/€500,000
Outcome 4: Historic town centres revitalised through heritage-based local development	Call for proposals #5	June 2020	€3,859,647	€200,000/€666,666

4.2 Selection procedures:

The project evaluation and award of grants shall be in accordance with Article 7.4 of the Regulations.

The Programme Operator shall be responsible for project evaluation and for the award of grants.

The Programme Operator shall review the applications received for compliance with the administrative and eligibility criteria. Applicants, whose applications are rejected at this stage, will receive a negative decision in the form of an administrative act that can be appealed in administrative court according to the Administrative Procedure Act within 30 days as of the delivery of the act.

Each application that meets the administrative and eligibility criteria shall be reviewed by two impartial experts appointed by the Programme Operator. The experts shall separately score the project according to the selection criteria published with the call for proposals. For the purposes of ranking the projects, the average of the scores awarded by the experts shall be used. If the difference between the scores given by the two experts is more than 30% of the higher score, a third expert shall be commissioned by the Programme Operator to score the project independently. In such cases the average score of the two closest scores shall be used for the ranking of the projects. Project proposals receiving less than 50% of the total score will be automatically rejected.

The Programme Operator shall establish a Selection Committee. The Selection Committee will consist of voting members and observers. There shall be at least three voting members with relevant sector expertise, one of them external to the Programme Operator. The Selection Committee shall be chaired by the Programme Operator.

The Donor Programme Partners shall be invited to take an active part in selection processes under the programme. The Donor Programme Partners may decide to participate as voting members in the Selection Committee. The FMO, as well as the National Focal Point, shall be invited to participate in the meetings of the Selection Committee as observers.

The Programme Operator shall provide the Selection Committee with a list of the ranked projects. The Selection Committee shall review the ranked list of projects. It may modify the ranking of the project applications in justified cases based on transparent criteria. The justification for the modifications shall be detailed in the minutes of the Selection Committee.

The Selection Committee shall prepare a list of projects recommended for funding, or to be approved with conditions. The decisions of the Selection Committee shall be taken by consensus of all voting members. The Programme Operator, based on the recommendation of the Selection Committee, shall make the final decision on which projects shall be supported.

4.3 Project grant rate:
Grants from the programme may be up to the following percentages of total eligible expenditure of the project:

<table>
<tr><th>Outcome</th><th>Modality</th><th>Grant rate</th></tr>
<tr><td rowspan="4">Outcome 1: Enhanced wellbeing of children and youth</td><td>Call for proposals #1</td><td rowspan="5">Up to 100%

In the case of projects where the Project Promoter is an NGO or social partner, as defined in Article 1.6. of the Regulations, the project grant rate may be up to 90% of total eligible expenditure of the project.</td></tr>
<tr><td>Call for proposals #2</td></tr>
<tr><td>Small-grant scheme #1a and 1b</td></tr>
<tr><td>Small-grant scheme #2</td></tr>
<tr><td rowspan="2">Outcome 2: Reduced domestic and gender-based violence and gender inequalities</td><td>Call for proposals #3</td></tr>
<tr><td>Small-grant scheme #3</td><td rowspan="2">Up to 90%</td></tr>
<tr><td>Outcome 3: Improved prevention and reduced inequalities in health</td><td>Call for proposals #4</td></tr>
<tr><td>Outcome 4: Historic town centres revitalised through heritage-based local development</td><td>Call for proposals #5</td><td>Up to 80%</td></tr>
</table>

The project grant rate shall in all cases be set at a level that complies with the State Aid rules in force and take into account any and all other forms of public support granted to projects. Any remaining costs of the project shall be covered by the Project Promoter.

5. Additional mechanisms within the Programme
5.1 Pre-defined projects

1) "Specialised juvenile justice approach established"

Project Promoter:	Ministry of Justice of Estonia (MoJ)
Donor project partner(s):	Norwegian Mediation and Reconciliation Services Oslo Police District
Other project partner(s):	Estonian Social Insurance Board Estonian State Prosecutor's Office Estonian Police and Border Guard Board
Total maximum eligible costs:	€ 4,704,982
Project grant rate:	100.00 %
Maximum project grant amount:	€ 4,704,982

Financed from NO FM

Programme outcome the project contributes to: "Enhanced wellbeing of children and youth"

The project will support the establishment of a specialised juvenile justice approach and the implementation of juvenile justice reform in Estonia in accordance with international standards, EU directives and best practice and with a focus on the most vulnerable young offenders.

Projects activities shall include:

- A training programme for professionals working with youth in contact with the law, including technical assistance (coaching/mentoring and supervision), to criminal justice institutions and the strengthening of capacity on strategic planning, coordination and monitoring in the juvenile justice system;
- The development of tools for evaluation and multi-agency cooperation, including the establishment of a system for risk assessment of young offenders in pre-trial proceedings (validation of instruments, piloting and training);
- The establishment of alternative interventions to fines and institutionalisation for youth, including short term behaviour-based interventions applicable by police or in cooperation with other sectors as health care, schools, youth work, access to multi-dimensional family therapy approaches to youth offenders on probation and capacity-building for professionals on youth with intellectual and developmental disabilities (awareness raising, training and adjustment of interventions);
- The establishment of a volunteer mediators system aimed at developing a restorative approach to juvenile justice and better access to mediation;
- Support to improve conditions in closed facilities for children and youth as an alternative to prison, including the introduction of in-treatment methods and services aimed at re-socialisation, and specialised training for prison staff to work with institutionalised youth.

2) "Establishment of a renewed family mediation system"

Project Promoter:	Estonian Social Insurance Board
Total maximum eligible costs:	€ 400,643
Project grant rate:	100.00 %
Maximum project grant amount:	€ 400,643

Financed from EEA FM

Programme outcome the project contributes to: "Enhanced wellbeing of children and youth"

The project will support the establishment of a renewed system for professional family mediation and increase accessibility aimed at settling disputes out of court.

Project activities shall include:

- Awareness-raising on family mediation in the general population and as well as among child protection specialists and court personnel;
- The expansion of the system of family mediation to ensure state-wide coverage, including by training mediators among the Russian speaking minority in East-Estonia and promoting the mobility of mediators;
- The streamlining of the system, including its working principles, financing and regulation, to apply the same model across Estonia;
- Capacity-building of mediators through international exchanges and regular job counselling;
- Analysis and adaption of internationally used models of mediation in co-operation with Norwegian mediators and Estonian universities.

3) "Strengthening the Victim Support System"

Project Promoter:	Estonian Social Insurance Board
Donor project partner(s):	Norwegian Centre for Violence and Traumatic Stress Studies (NKVTS)
Total maximum eligible costs:	€ 385,755
Project grant rate:	100.00 %
Maximum project grant amount:	€ 385,755

Financed from EEA FM

Donor project partner: Norwegian Centre for Violence and Traumatic Stress Studies (NKVTS)

Programme outcome the project contributes to: “Reduced domestic and gender-based violence and gender inequalities”

The project will improve the system for support to victims of domestic and gender-based violence to ensure a systematic, sustainable and coordinated approach to combat such violence.

Project activities shall include:

- The establishment of a system for volunteers working with victims of domestic and gender-based violence (volunteer support system) and recruitment of volunteers to this system;
- The development of quality measuring tools for the shelter services and counselling for staff;
- The development of guidelines on the detection of domestic violence for the health care system and training for medical professionals on early detection and intervention;
- Training for specialists on working with perpetrators of domestic violence;
- The establishment of a programme for perpetrators of domestic violence as part of the victim support system and the implementation of the programme in four regions.

4) "Virtual Competence Centre of Gender Equality"

Project Promoter:	Ministry of Social Affairs - Estonia
Donor project partner(s):	Kilden
Total maximum eligible costs:	€ 281,623

Project grant rate:	100.00 %
Maximum project grant amount:	€ 281,623

Financed from NO FM

Programme outcome the project contributes to: “Reduced domestic and gender-based violence and gender inequalities”

The project will support the establishment of a central Virtual Competence Centre of Gender Equality to gather data and research on gender equality in one place, in Estonian and Russian language, to tackle the segregation in education and the labour market and to raise awareness on gender equality, including the rights of citizens and legal obligations of the state and employers.

Project activities shall include:

- The creation of an online interactive gender equality database for Estonia;
- Creating and offering online training courses on gender equality, including on awareness-raising on gender pay gap and on gender stereotypes in career counselling;
- Carrying out a representative survey on attitudes towards gender equality in Estonia;
- Publishing high-quality discussion articles based on the data from the survey.

5) "Increasing physical activity of schoolchildren"

Project Promoter:	Tartu University
Donor project partner(s):	University College of Southeast Norway
Total maximum eligible costs:	€ 2,703,566
Project grant rate:	85.00 %
Maximum project grant amount:	€ 2,298,031

Financed from EEA FM
Programme outcome the project contributes to: “Improved prevention and reduced inequalities in health”

The project aims to develop and disseminate a school culture that encourages the physical activity of students throughout a school day and to establish a support system for training and counselling of the schools.
Project activities shall include:

- The development and dissemination of the model of “the school inviting to move”;
- Training and counselling to support school teams to start or continue the dissemination of the school culture supporting the physical activity of students throughout the school day;
- Training and counselling of teachers on methods and skills to enhance the physical activity of children during lessons and recess;
- Training for teachers of physical education to support physical activity throughout the school day;
- Development of a training system for pupils acting as “play leaders” in schools;
- Exchange of best practices and counselling for schools on designing indoors and outdoors environment to support physical activity during the school day;
- Development of monitoring, analysis and evaluation tools/systems of project activities and dissemination of best practices;

- Co-operation and exchange of best practice with donor state experts, national and international experts.

6) "Increasing public health competence and capacity of local governments"

Project Promoter:	National Institute for Health Development
Donor project partner(s):	Norwegian Institute of Public Health (NIPH)
Total maximum eligible costs:	€ 1,410,969
Project grant rate:	100.00 %
Maximum project grant amount:	€ 1,410,969

Financed from NO FM

Programme outcome the project contributes to “Improved prevention and reduced inequalities in health”

The project aims to increase the focus on public health in local governments and to enhance the capacity in evidence-based planning and interventions on health at local level.
Project activities shall include:

- Capacity-building for newly reformed local authorities on public health activities and awareness-raising;
- Training for local government leaders and health promoters;
- The development of a competence centre and mentor system for local governments on evidence-based health promotion;
- Support and counselling for local governments on analysis of the local health status (compiling health profiles) and the design of evidence-based interventions;
- Support and counselling in local interventions on the prevention of risk-behaviour, particularly among young people;
- The gathering and disseminating of updated scientific evidence on effective measures and best practices in health promotion.

7) "Development of evaluation models and handling system for chronically mentally ill patients"

Project Promoter:	Viljandi Hospital Foundation
Other project partner(s):	Estonian Psychiatric Association
Total maximum eligible costs:	€ 376,470
Project grant rate:	85.00 %
Maximum project grant amount:	€ 320,000

Financed from NO FM

Programme outcome the project contributes to “Improved prevention and reduced inequalities in health”

The project will establish a uniform, evidence-based and cross-sectoral system of out-patient services for long-term mentally ill patients subjected to coercive treatment, increase the quality of psychiatric evaluation to improve judiciary procedures and secure human rights in the use of coercion during treatment.

Project activities shall include:

- The development and implementation of out-patient services, combining state and local level services for long-term mentally ill patients subjected to coercive treatment;
- The development and piloting of a model for cross-sectoral cooperation between specialists in health care, social care and the judicial sector sectors at local and regional level;
- Training for multi-sectoral teams, social workers and family members of patients to deal with patients/clients with chronical mental illness;
- The development and implementing of a model for a multidisciplinary forensic psychiatric committee to improve the quality of psychiatric evaluation, to ensure proper judiciary procedures and to secure the human rights of patients in the use of coercion during treatment;
- The adaptation of evidence-based evaluation instruments.

8) "Historic town centres revitalised through heritage-based local development"

Project Promoter:	Estonian National Heritage Board
Donor project partner(s):	Norwegian Directorate for Cultural Heritage (RA)
Total maximum eligible costs:	€ 388,974
Project grant rate:	100.00 %
Maximum project grant amount:	€ 388,974

Financed from EEA FM

Programme outcome the project contributes to: “Historic town centres revitalised through heritage-based local development”

The project will support new and sustainable uses of cultural heritage buildings in small towns across Estonia, through capacity-building for municipalities and cultural heritage professionals as well as cooperation with vocational schools, restoration centres, local governments and local communities.

Project activities shall include:

- A training programme for Estonian and Norwegian municipalities;
- Workshops on the restoration of cultural heritage objects;
- The preparation and publishing of guidelines on promoting local cultural heritage and best practices in heritage-led development of urban areas in donor and beneficiary countries;
- The training, guidelines and materials developed will focus on historical details, practices and colour schemes and on the use of different materials, practical work skills and modern solutions in historical buildings, issues related to public use of the buildings;
- A conference on the results of the programme.

9) "Trauma-informed counselling in educational support services"

Project Promoter:	Education and Youth Board (HARNO)
Other project partner(s):	NGO Laste ja Noorte Kriisiprogramm
Total maximum eligible costs:	€ 201,143
Project grant rate:	100.00 %
Maximum project grant amount:	€ 201,143

Financed from EEA Mechanism

Programme outcome the project contributes to: "Rajaleidja offices with increased capacity to support educational and youth work institutions to address crises and traumas".

The project will increase the capacity of education and youth institutions to provide trauma-informed support to children and adolescents.

Project activities shall include:

- Design of a cross-sectoral cooperation model for intervention in crisis situations in educational institutions;
- Information seminars for the teams of educational and youth work institutions;
- Training of experts on the Teaching Recovery Techniques model;
- Elaboration of a training programme to increase trauma-awareness
- Training of Education and Youth Board's Rajaleidja crisis team to support the regional teams of support specialists at educational institutions;
- Training of Rajaleidja experts on EMDR children's trauma therapy (Eye Movement Desensitization and Reprocessing);
- Preparation of guidance materials.

5.2 Financial Instruments

Not applicable.

6. Programme Management

6.1 Payment flows

The Programme Operator shall ensure that payments to projects are made in a timely manner. Interim and final payments to the projects shall be based on approved project financial reports.

Payments of the project grant shall take the form of either a) reimbursement requests based on actual costs incurred for governmental organisations or b) advance payments for all others. The level of advance payment to projects shall be set out in the project contract. The maximum level of advance payment shall be linked to the project budget and duration as follows:

	Project implementation duration	***Advance payment***	***Interim payments***	***Final payment***
All others, except gov. organisations	*<12 Months* *>12 Months*	*Up to 20% of the project grant*	*Up to 65% of the project grant*	*Up to 15% of the project grant*
Governmental organisations	*<12 Months* *>12 Months*	*No advance payment*	*Reimbursement of actually incurred eligible costs*	*Up to 15% of the project grant*

The first advance instalment shall be paid following the signature of the project contract and approval of the project partnership (draft) agreement. Subsequent payments shall be paid when at least 70% of the previous advance payment has been utilised and approved.

Interim financial reports confirming the use of advance payments or reimbursement requests for already incurred costs can be submitted for the implementation periods covering 1-3 months. The final payment will be paid after approval of the final report.

An advance payment of a percentage of the total grant amount shall be paid within one month after signature of the project contract. The interim payments shall be paid within one month after the approval of project interim financial reports. Upon approval of the final project report a final balance payment, if applicable, shall be made within one month.

The approval of project reports (all progress and financial reports) shall take place within two months from the submission of the required information.

The periodicity of reporting periods, and deadlines for reporting will be further detailed in the description of the Programme Operator's management and control systems.

In case of euro-denominated contracts with entities from Donor States or with intergovernmental organizations, the Programme Operator shall transfer the amounts in euro.

All payment claims will be dealt with (submitted, approved, paid) through Structural Funds Operational System (SFOS). A payment is initiated in SFOS after expenditure report verification process has been finalised.

6.2 Verification of payment claims

Project promoters shall submit interim and final financial project reports and annual and final progress reports containing information on project progress and incurred expenditure.

Programme Operator verifies that the expenditure declared by the Project Promoters has been incurred and complies with the Regulation, the Programme Agreement as well as applicable national and European Union law and that the financial contribution is used exclusively for the purpose of the programme and its projects and according to the Programme Agreement.

In line with point i) of Article 5.6.2 of the Regulation incurred expenditure reported shall be subject to administrative verifications before the report is approved. Verifications shall cover administrative, financial, technical and physical aspects of projects, as appropriate and be in accordance with the principle of proportionality.

Additionally, in line with point ii) of Article 5.6.2 of the Regulation on-the-spot verifications of projects, which may be carried out on a sample basis, shall be carried out.

The procedure for verification will be further detailed in the description of the Programme Operator's management and control systems.

6.3 Monitoring and reporting

The Programme Operator shall monitor, record and report on progress towards the programme's outcomes in accordance with the provisions contained in the legal framework. The Programme Operator shall ensure that suitable and sufficient monitoring and reporting arrangements are made with the project promoters in order to enable the Programme Operator and the NFP to meet its obligations to the donors.

When reporting on progress achieved in Annual and Final Programme Reports, the Programme Operator shall disaggregate results achieved as appropriate and in accordance with instructions and templates received from the FMO.

6.4 Programme administrative structures

The Programme is operated by the Ministry of Social Affairs of Estonia. The Grants Administration Department of the State Shared Service Centre will act as implementing agency and will be involved in the selection process as well as take on tasks related to verification of payments, payments to project promoters and monitoring of the projects. The organisational structure of the Programme Operator shall ensure independence and functional separation of the division responsible for verification of incurred

expenditure and approval of payments from other divisions responsible for the implementation of the programme.

7. Communication

The Programme Operator shall comply with Article 3.3 of the Regulation, the Information and Communication Requirements in Annex 3 of the Regulation and the Communication plan for the programme.

8. Miscellaneous

Not applicable.