EEA Financial Mechanism 2014-2021

PROGRAMME AGREEMENT

between

The Financial Mechanism Committee
established by Iceland, Liechtenstein and Norway

and

The Investment Department, Ministry of Finance,
hereinafter referred to as the "National Focal Point",
representing Lithuania,
hereinafter referred to as the "Beneficiary State"

together hereinafter referred to as the "Parties"

for the financing of the Programme "Health"

hereinafter referred to as the "Programme"

Chapter 1
Scope, Legal Framework, and Definitions

Article 1.1
Scope

This programme agreement between the Financial Mechanism Committee (hereinafter referred to as the FMC) and the National Focal Point lays down the rights and obligations of the Parties regarding the implementation of the Programme and the financial contribution from the EEA Financial Mechanism 2014-2021 to the Programme.

Article 1.2
Legal Framework

1. This programme agreement shall be read in conjunction with the following documents which, together with this programme agreement, constitute the legal framework of the EEA Financial Mechanism 2014-2021:

(a) Protocol 38c to the EEA Agreement on the EEA Financial Mechanism 2014-2021;

(b) the Regulation on the implementation of the EEA Financial Mechanism 2014-2021 (hereinafter referred to as the "Regulation") issued by the Donor States in accordance with Article 10(5) of Protocol 38c;

(c) the Memorandum of Understanding on the Implementation of the EEA Financial Mechanism 2014-2021 (hereinafter referred to as the "MoU"), entered into between the Donor States and the Beneficiary State; and

(d) any guidelines adopted by the FMC in accordance with the Regulation.

2. In case of an inconsistency between this programme agreement and the Regulation, the Regulation shall prevail.

3. The legal framework is binding for the Parties. An act or omission by a Party to this programme agreement that is incompatible with the legal framework constitutes a breach of this programme agreement by that Party.

Article 1.3
Definitions

Terms used and institutions and documents referred to in this programme agreement shall be understood in accordance with the Regulation, in particular Article 1.6 thereof, and the legal framework referred to in Article 1.2 of this programme agreement.

Article 1.4
Annexes and hierarchy of documents

1. Annexes attached hereto form an integral part of this programme agreement. Any reference to this programme agreement includes a reference to its annexes unless otherwise stated or clear from the context.

2. The provisions of the annexes shall be interpreted in a manner consistent with this programme agreement. Should the meaning of any provision of the said annexes, so interpreted, remain inconsistent with this programme agreement, the provisions of the annexes shall prevail, provided that these provisions are compatible with the Regulation.

3. Commitments, statements and guarantees, explicit as well as implicit, made in the preparation of the programme are binding for the National Focal Point and the Programme Operator unless otherwise explicitly stipulated in the annexes to this programme agreement.

Chapter 2
The Programme

Article 2.1
Co-operation

1. The Parties shall take all appropriate and necessary measures to ensure fulfilment of the obligations and objectives arising out of this programme agreement.

2. The Parties agree to provide all information necessary for the good functioning of this programme agreement and to apply the principles of implementation as set out in the Regulation.

3. The Parties shall promptly inform each other of any circumstances that interfere or threaten to interfere with the successful implementation of the Programme.

4. In executing this programme agreement the Parties declare to counteract corrupt practices. Further, they declare not to accept, either directly or indirectly, any kind of offer, gift, payments or benefits which would or could be construed as illegal or corrupt practice. The Parties shall immediately inform each other of any indication of corruption or misuse of resources related to this programme agreement.

Article 2.2
Main responsibilities of the Parties

1. The National Focal Point is responsible and accountable for the overall management of the EEA Financial Mechanism 2014-2021 in the Beneficiary State and for the full and correct implementation of

this programme agreement. In particular, the National Focal Point undertakes to:

(a) comply with its obligations stipulated in the Regulation and this programme agreement;

(b) ensure that the Certifying Authority, the Audit Authority, the Irregularities Authority and the Programme Operator properly perform the tasks assigned to them in the Regulation, this programme agreement and the programme implementation agreement;

(c) take all necessary steps to ensure that the Programme Operator is fully committed and able to implement and manage the Programme;

(d) take the necessary measures to remedy irregularities in the implementation of the Programme and ensure that the Programme Operator takes appropriate measures to remedy irregularities in Projects within the Programme, including measures to recover misspent funds;

(e) make all the necessary and appropriate arrangements in order to strengthen or change the way the Programme is managed.

2. The FMC shall, subject to the rules stipulated in the legal framework referred to in Article 1.2 of this programme agreement, make available to the Beneficiary State a financial contribution (hereinafter referred to as "the programme grant") to be used exclusively to finance the eligible cost of the Programme.

Article 2.3
Objective and outcomes of the Programme

1. This programme agreement sets out the objective, outcome(s), outputs, indicators and targets for the Programme.

2. The National Focal Point shall ensure that the Programme Operator implements and completes the Programme in accordance with the objective, outcome(s), outputs, indicators and targets set for the Programme.

Article 2.4
Programme grant

1. The maximum amount of the programme grant, the programme grant rate, and the estimated eligible cost of the Programme shall be as specified in this programme agreement.

2. In case the Programme is also supported by the Norwegian Financial Mechanism, this programme agreement shall be interpreted in conjunction with the agreement regulating that support.

3. The financial plan annexed to this programme agreement shall:

(a) contain a breakdown between the Programme's budget headings;

(b) indicate the agreed advance payment, if any.

4. The management cost of the Programme Operator shall not exceed the amount specified in this programme agreement.

Article 2.5
Special conditions and programme specific rules

1. This programme agreement shall list any conditions set by the FMC with reference to paragraph 2 of Article 6.3 of the Regulation. The National Focal Point shall ensure compliance with these conditions and take the necessary steps to ensure their fulfilment.

2. The National Focal Point shall ensure compliance with any other programme specific rules laid down in this programme agreement.

Article 2.6
Programme implementation agreement

With reference to Article 6.8 of the Regulation and without prejudice to paragraph 2 thereof, the National Focal Point shall, before any payment is made to the Programme, sign a programme implementation agreement with the Programme Operator. The National Focal Point shall notify the FMC of such signing.

Article 2.7
Reporting

The National Focal Point shall ensure that the Programme Operator provides financial reports, annual programme reports and a final programme report in accordance with Chapter 9 and Articles 6.11 and 6.12 of the Regulation as well as statistical reporting in accordance with guidelines adopted by the FMC.

Article 2.8
External monitoring

The external monitoring and audit referred to in Articles 11.1, 11.2, 11.3 and 11.4 of the Regulation shall not in any way relieve the National Focal Point or the Programme Operator of their obligations under the legal framework regarding monitoring of the Programme and/or its projects, financial control and audit.

Article 2.9
Modification of the Programme

1. Unless otherwise explicitly stipulated in this programme agreement, any modification of the Programme is subject to prior approval by the FMC.

2. Programme specific exceptions from paragraph 1, if any, are set in the annexes to this programme agreement.

3. Expenditures incurred in breach of this article are not eligible.

4. Should there be a doubt as to whether the proposed modifications require approval by the FMC, the National Focal Point shall consult the FMC before such modifications take effect.

5. Requests for modifications shall be submitted and assessed in accordance with Article 6.9 of the Regulation.

Article 2.10
Communication

1. All communication to the FMC regarding this programme agreement shall take place in English and be directed to the Financial Mechanism Office (hereinafter referred to as the FMO), which represents the FMC towards the National Focal Point and the Programme Operator in relation to the implementation of the Programme.

2. To the extent that original documents are not available in the English language, the documents shall be accompanied by full and accurate translations into English. The National Focal Point shall bear the responsibility for the accuracy of the translation that it provides and the possible consequences that might arise from any inaccurate translations.

Article 2.11
Contact information

1. The contact information of the Programme Operator is as specified in this programme agreement.

2. The contact information for the FMC and the Financial Mechanism Office are:

Financial Mechanism Office
Att: Director
EFTA Secretariat
Rue Joseph II, 12-16
1000 Brussels
Telephone: +32 (0)2 286 1701
Telefax (general): +32 (0)2 211 1889
E-mail: fmo@efta.int

3. Changes of or corrections to the contact information referred to in this article shall be given in writing without undue delay by the Parties to this programme agreement.

Article 2.12
Representations and Warranties

1. This programme agreement and the awarding of the programme grant is based on information provided by, through, or on behalf of the National Focal Point to the FMC prior to the signing of this programme agreement.

2. The National Focal Point represents and warrants that the information provided by, through, or on behalf of the National Focal Point, in connection with the implementation or conclusion of this programme agreement are authentic, accurate and complete.

Chapter 3
Projects

Article 3.1
Selection of projects and award of grants

1. The National Focal Point shall ensure that the Programme Operator selects projects in accordance with Chapter 7 of the Regulation and this programme agreement.

2. Eligibility of project promoters and project partners is stipulated in Article 7.2 of the Regulation and, in accordance with paragraph 4 thereof, subject only to the limitations stipulated in this programme agreement.

3. Pre-defined projects shall be outlined in this programme agreement.

4. The National Focal Point shall take proactive steps to ensure that the Programme Operator complies fully with Article 7.5 of the Regulation.

Article 3.2
Project contract

1. For each approved project a project contract shall be concluded between the Programme Operator and the Project Promoter.

2. In cases where a project contract cannot, due to provisions in the national legislation, be made between the Programme Operator and the Project Promoter, the Beneficiary State may instead issue a legislative or administrative act of similar effect and content.

3. The content and form or the project contract shall comply with Article 7.6 of the Regulation.

4. The National Focal Point shall ensure that the obligations of the Project Promoter under the project

contract are valid and enforceable under the applicable law of the Beneficiary State.

Article 3.3
Project partners and partnership agreements

1. A project may be implemented in a partnership between the Project Promoter and project partners as defined in paragraph 1(w) of Article 1.6 of the Regulation. If a project is implemented in such a partnership, the Project Promoter shall sign a partnership agreement with the project partners with the content and in the form stipulated in Article 7.7 of the Regulation.

2. The partnership agreement shall be in English if one of the parties to the agreement is an entity from the Donor States.

3. The eligibility of expenditures incurred by a project partner is subject to the same limitations as would apply if the expenditures were incurred by the Project Promoter.

4. The creation and implementation of the relationship between the Project Promoter and the project partner shall comply with the applicable national and European Union law on public procurement as well as Article 8.15 of the Regulation.

5. The National Focal Point shall ensure that the Programme Operator verifies that the partnership agreement complies with this article. A draft partnership agreement or letter of intent shall be submitted to the Programme Operator before the signing of the project contract.

Chapter 4
Finance

Article 4.1
Eligible expenditures

1. Subject to Article 8.7 of the Regulation, eligible expenditures of this Programme are:

(a) management costs of the Programme Operator in accordance with the detailed budget in the financial plan;

(b) payments to projects within this Programme in accordance with the Regulation, this programme agreement and the project contract.

2. Eligible expenditures of projects are those actually incurred by the Project Promoter or project partners, meet the criteria set in Article 8.2 of the Regulation and fall within the categories and fulfil the conditions of direct eligible expenditure set in Article 8.3 of the Regulation, the conditions regarding the use of standard scales of unit costs set in Article 8.4 of the Regulation as well as indirect costs in accordance with Article 8.5 of the Regulation.

4. The first date of eligibility of expenditures in projects shall be set in the project contract in accordance with Article 8.13 of the Regulation. The first date of eligibility of any pre-defined projects shall be no earlier than the date on which the National Focal Point notifies the FMC of a positive appraisal of the pre-defined projects by the Programme Operator in accordance with paragraph 3 of Article 6.5 of the Regulation.

5. The maximum eligible costs of the categories referred to in paragraph 1 are set in this programme agreement. Programme specific rules on the eligibility of expenditure set in this programme agreement shall be complied with.

Article 4.2
Proof of expenditure

Costs incurred by Programme Operators, Project Promoters and project partners shall be supported by documentary evidence as required in Article 8.12 of the Regulation.

Article 4.3
Payments

1. Payments to the Programme shall be made when all relevant conditions for payments stipulated in this programme agreement and the Regulation have been fulfilled.

2. Payments to the Programme shall take the form of an advance payment, interim payments and payment of the final balance and shall be made in accordance with Articles 9.2, 9.3 and 9.4 of the Regulation.

3. Payments of the project grant to the Project Promoters may take the form of advance payments, interim payments and payments of the final balance. The level of advance payments and their off-set mechanism is set in this programme agreement.

4. The National Focal Point shall ensure that payments are transferred in accordance with paragraph 2 of Article 9.1 of the Regulation.

5. Chapter 9 of the Regulation shall apply to all aspects related to payments, including currency exchange rules and handling of interests on bank accounts.

Article 4.4
Transparency and availability of documents

The National Focal Point shall ensure an audit trail for financial contributions from the EEA Financial

Mechanism 2014-2021 to the Programme in accordance with Article 9.8 of the Regulation.

Article 4.5
Irregularities, suspension and reimbursements

The FMC has the right to make use of the remedies provided in the Regulation, in particular Chapter 13 thereof. The National Focal Point has a duty to take all necessary measures to ensure that the provisions in Chapter 12 and 13 of the Regulation regarding irregularities, suspension of payments, financial corrections and reimbursement are complied with.

Chapter 5
Final provisions

Article 5.1
Dispute settlement

1. The Parties waive their rights to bring any dispute related to the programme agreement before any national or international court, and agree to settle such a dispute in an amicable manner.

2. If a demand for reimbursement to the FMC is not complied with by the Beneficiary State, or a dispute related to a demand for reimbursement arises that cannot be solved in accordance with paragraph 1, the Parties may bring the dispute before Oslo Tingrett.

Article 5.2
Termination

1. The FMC may, after consultation with the National Focal Point, terminate this programme agreement if:

(a) a general suspension decision according to Article 13.6 of the Regulation or a decision to suspend payments according to paragraph 1(h) of Article 13.1 of the Regulation has not been lifted within 6 months of such a decision;

(b) a suspension of payments according to Article 13.1 of the Regulation, other than under paragraph 1(h), has not been lifted within one year of such a decision;

(c) a request for reimbursement according to Article 13.2 of the Regulation has not been complied with within one year from such a decision;

(d) the Programme Operator becomes bankrupt, is deemed to be insolvent, or declares that it does not have the financial capacity to continue with the implementation of the Programme; or

(e) the Programme Operator has, in the opinion of the FMC, been engaged in corruption, fraud or similar activities or has not taken the appropriate measures to detect or prevent such activities or, if they have occurred, nullify their effects.

2. This programme agreement can be terminated by mutual agreement between the Parties.

3. Termination does not affect the right of the Parties to make use of the dispute settlement mechanism referred to in Article 5.1 or the right of the FMC to make use of the remedies provided in Chapter 13 of the Regulation.

Article 5.3
Waiver of responsibility

1. Any appraisal of the Programme undertaken before or after its approval by the FMC, does not in any way diminish the responsibility of the National Focal Point and the Programme Operator to verify and confirm the correctness of the documents and information forming the basis of the programme agreement.

2. Nothing contained in the programme agreement shall be construed as imposing upon the FMC or the FMO any responsibility of any kind for the supervision, execution, completion, or operation of the Programme or its projects.

3. The FMC does not assume any risk or responsibility whatsoever for any damages, injuries, or other possible adverse effects caused by the Programme or its projects including, but not limited to inconsistencies in the planning of the Programme or its projects, other project(s) that might affect it or that it might affect, or public discontent. It is the full and sole responsibility of the National Focal Point and the Programme Operator to satisfactorily address such issues.

4. Neither the National Focal Point, the Programme Operator, entities involved in the implementation of projects, nor any other party shall have recourse to the FMC for further financial support or assistance to the Programme in whatsoever form over and above what has been provided for in the programme agreement.

5. Neither the European Free Trade Association, its Secretariat, including the FMO, its officials or employees, nor the FMC, its members or alternate members, nor the EFTA States, can be held liable for any damages or injuries of whatever nature sustained by the National Focal Point or the Beneficiary State, the Programme Operator, Project Promoters or any other third person, in connection, be it direct or indirect, with this programme agreement.

6. Nothing in this programme agreement shall be construed as a waiver of diplomatic immunities and privileges awarded to the European Free Trade Association, its assets, officials or employees.

1. This programme agreement shall enter into force on the date of the last signature of the Parties.

2. This programme agreement shall remain in force until five years have elapsed after the date of the acceptance of the final programme report.

Article 5.4
Entry into force and duration

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This programme agreement is drawn up in two originals in the English language.

For the Donors

Signed in Oslo on 06/08/2019

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Niels Engelschiøn
Chairman of the Financial Mechanism Committee

For the National Focal Point

Signed in Vilnius on 03/09/2019

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Ruta Dapkute-Stankeviciene
Head of the National Fcal Point

Annex I to the Programme Agreement

Programme Operators and Partners	
Programme Operator:	Central Project Management Agency (CPMA)
Donor Programme Partner:	Norwegian Directorate of Health (HDIR)
IPO:	-
Other Programme Partner(s):	Ministry of Health Ministry of Social Security and Labour

Programme Objective	Improved prevention and reduced inequalities in health

PA	Outcome/Output	Expected programme results	Indicator	Disaggregation	Unit of measurement	Source of verification	Frequency of reporting	Baseline values	Baseline year	Target value
PA06	Outcome 1	Community-based Mental Health Services Strengthened	Number of beneficiaries of services provided	Gender	Cumulative number	Project Promoters' records	Semi-annually (APR and September IFR)	0	N/A[1]	9,676[2]
			Level of satisfaction of services provided	N/A	Scale 1-5	Survey results	Annually (APR)	N/A	N/A	4
	Output 1.1	Community Competence Services reinforced	Number of YFHCS coordinators trained in case management[3]	Gender	Cumulative number	Project Promoters' records, Attendance sheets	Semi-annually (APR and September IFR)	0	N/A	24
			Number of municipalities involved in the implementation of the developed model for the provision of youth-friendly	N/A	Cumulative number	Project Promoters' records, list of municipalities	Semi-annually (APR and September IFR)	0	N/A	22

[1] N/A - Not applicable.
[2] This number includes 300 from the one-stop centres, Output 1.1., 76 children under Output 1.2 and 9300 people who received short-term interventions to cope with depressive symptoms cf. Output 1.3.
[3] YFHCS - Youth Friendly Health Care Services.

			health care services in the 2014–2021 period							
			Number of algorithms adjusted and developed	N/A	Cumulative number	Project Promoters' records	Semi-annually (APR and September IFR)	6	2018	8
			Number of parents who received parenting skills training	N/A	Cumulative number	Project Promoters's records, Attendence sheets	Semi-annually (APR and September IFR)	0	N/A	100
			Number of staff trained in case management related to work with children and families	Gender	Cumulative number	Project Promoters' records, Attendance sheets	Semi-annually (APR and September IFR)	0	N/A	20
			Number of one-stop centres established (based on existing infrastructure)	N/A	Cumulative number	Project Promoters' records	Semi-annually (APR and September IFR)	0	N/A	2
	Output 1.2	Multi-Dimensional Family Therapy (MDFT) programme rolled out for children with behavioural challenges	Number of MDFT teams established	N/A	Cumulative number	Project Promoters' records	Semi-annually (APR and September IFR)	0	N/A	3
			Number of cases solved by MDFT specialists	N/A	Cumulative number	Project Promoters' records	Semi-annually (APR and September IFR)	0	N/A	76
			Number of specialists trained to work with MDFT	Gender	Cumulative number	Project Promoters' records, Attendance sheets	Semi-annually (APR and September IFR)	0	N/A	21
	Output 1.3	Psycho-social programmes developed	Specialized training programme for medical and non-medical staff developed and piloted	N/A	Binary	Project Promoters' records	Semi-annually (APR and September IFR)	No	N/A	Yes

			Number of specialists trained in "psycho-social competences"	Gender	Cumulative number	Project Promoters' records, Attendance sheets	Semi-annually (APR and September IFR)	0	N/A	30
PA08	Outcome 2	Well-being of children and youth increased	Number of beneficiaries of services provided or improved[4]	Gender	Cumulative number	Project Promoters' records	Semi-annually (APR and September IFR)	0	N/A	1,893
			Share of trained staff self-reporting on improved capacity to recognize and treat cases of children and youth suffering from bullying and/or psycho-social problems[5]	N/A	Percentage	Survey results	Annually (APR)	N/A	N/A	80 %
	Output 2.1	Quality framework for effective methods and integrated services for vulnerable children and youth developed and implemented	Number of initiatives for children and young people from vulnerable groups developed and implemented	N/A	Cumulative number	Project Promoters's records	Semi-annually (APR and September IFR)	0	N/A	17
			Number of health offices in pre-schools and schools with improved services for children	N/A	Cumulative number	Project Promoters's records	Semi-annually (APR and September IFR)	0	N/A	500
			Number of local specialists/service providers involved in providing services for children/youth	N/A	Cumulative number	Project Promoters's records, reports	Semi-annually (APR and September IFR)	0	N/A	425
	Output 2.2	Capacity-building on the Incredible Years Programme for educational	Number of programmes adapted	N/A	Cumulative number	Project Promoters' records, copies of programme documents	Semi-annually (APR and September IFR)	0	N/A	2
			Number of parents trained	Gender	Cumulative number	Project Promoters' records,	Semi-annually (APR and	0	N/A	1,116

[4] Including children benefitting from improved health literacy, the Incredible Years programme and the Home visitation early intervention programme.
[5] This should mainly target teachers and public health specialists.

		staff and parents carried out				Attendence sheets	September IFR)			
			Number of trainers trained	Gender	Cumulative number	Project Promoters' records, Attendance sheets	Semi-annually (APR and September IFR)	0	N/A	86
	Output 2.3	Home visitation early intervention model developed and implemented	Home visitation early intervention model piloted in Lithuania	N/A	Binary	Project Promoters' records	Semi-annually (APR and September IFR)	No	N/A	Yes
			Number of specialists trained to carry out home visits[6]	Gender	Cumulative number	Project Promoters' records, Attendance sheets	Semi-annually (APR and September IFR)	0	N/A	30
			Number of municipalities involved in the Home visitation early intervention model	N/A	Cumulative number	Project Promoters' records, list of municipalities	Semi-annually (APR and September IFR)	0	N/A	10
PA06	Bilateral Outcome	Enhanced collaboration between beneficiary and donor state entities involved in the programme	Level of trust between cooperating entities in Beneficiary States and Donor States	N/A	Scale 1-7	Survey results	Annually (APR)	6.05[7]	2022[8]	4.5[9]
			Level of satisfaction with the partnership	N/A	Scale 1-7	Survey results	Annually (APR)	6.29[10]	2022[11]	4.5[12]
			Share of cooperating organisations that apply the	N/A	Percentage	Survey results	Annually (APR)	N/A	N/A	50 %[13]

[6] Training will include modules on domestic and gender-based violence.
[7] Based on the survey carried out on behalf of the FMO
[8] Survey carried out on behalf of the FMO
[9] Target is ≥4.5, and an increase on the baseline value.
[10] Based on the survey carried out on behalf of the FMO
[11] Survey carried out on behalf of the FMO
[12] Target is ≥4.5, and an increase on the baseline value.
[13] Target is minimum 50%.

			knowledge acquired from bilateral partnership							
	Bilateral Output 1	Cooperation between Donor and Beneficiary State entities facilitated	Number of participants from Beneficiary States in exchanges	Donor State, Gender, Type of exchange	Cumulative number	Project Promoter's records	Semi-annually (APR and September IFR)	0	N/A	20
			Number of participants from Donor States in exchanges	Donor State, Gender, Type of exchange	Cumulative number	Project Promoter's records	Semi-annually (APR and September IFR)	0	N/A	12
			Number of projects involving cooperation with a Donor Project Partner	N/A	Cumulative number	Copies of contracts concluded with Project Promoters, Partnership agreements between Project Promoters and project partners	Semi-annually (APR and September IFR)	0	N/A	7

Conditions

General

1. The maximum level of funding available from the total eligible expenditure of the programme for infrastructure (hard measures) shall be 20%.

2. The National Focal Point shall ensure that the Programme Operator ensures that Project Promoters:

- Keep any buildings purchased, constructed, renovated or reconstructed under the project in their ownership for a period of at least five years following the completion of the project and continue to use such buildings for the benefit of the overall objectives of the project for the same period;
- Keep any buildings purchased, constructed, renovated or reconstructed under the project properly insured against losses such as fire, theft and other normally insurable incidents both during project implementation and for at least five years following the completion of the project; and
- Set aside appropriate resources for the maintenance of any buildings purchased, constructed, renovated or reconstructed under the project for at least five years following the completion of the project. The specific means for implementation of this obligation shall be specified in the project contract.

Pre-eligibility

Not applicable

Pre-payment

Not applicable

Pre-completion

Not applicable

Post-completion

Not applicable

Eligibility of costs - period	**First date**	**Final date**
Eligibility of costs	25/04/2018	30/04/2025
Grant rate and co-financing		
Programme eligible expenditure (€)		€ 17,307,862
Programme grant rate (%)		85.00 %
Maximum amount of Programme grant - EEA Financial Mechanism (€)		€ 14,711,683
Maximum amount of Programme grant - Norwegian Financial Mechanism (€)		-
Maximum amount of Programme grant - Total (€)		€ 14,711,683

PA	Budget Heading	EEA Grants	Total grant	Programme grant rate	Programme co-financing	Programme eligible expenditure	Advance payment
PA06	Programme management	€ 1,305,000	€ 1,305,000	85.00 %	€ 230,294	€ 1,535,294	€ 326,250
PA08	Outcome 2 (EEA Grants)	€ 7,218,317	€ 7,218,317	85.00 %	€ 1,273,821	€ 8,492,138	€ 478,019
PA06	Outcome 1 (EEA Grants)	€ 6,188,365	€ 6,188,365	85.00 %	€ 1,092,064	€ 7,280,430	€ 494,681
Total		**€ 14,711,683**	**€ 14,711,683**	**85.00 %**	**€ 2,596,179**	**€ 17,307,862**	**€ 1,298,950**

Retention of management costs	
Retention of management costs - Percentage of the management costs	10.00 %
Retention of management costs - Planned Euro value	€ 153,529

Health

Operational rules (Annex II)

1. **Programme summary**

This Annex sets out the operational rules for the Programme. The Programme Agreement is based on the Memorandum of Understanding (MoU), the concept note, and comments made by the Financial Mechanism Committee (FMC). Commitments, statements and guarantees, explicit as well as implicit, made in the concept note, are binding for the National Focal Point and the Programme Operator unless otherwise explicitly stipulated in the annexes to this programme agreement.

The Programme Operator is the Central Project Management Agency (CPMA). The Ministry of Health and the Ministry of Social Security and Labour of the Republic of Lithuania are Programme Partners. The Norwegian Directorate of Health (HDIR) is the Donor Programme Partner (DPP).

The host Programme Area (PA) is 'European Public Health Challenges' PA06. The Programme includes elements of PA08 'Children and Youth at Risk'.

The Programme objective "**Improved prevention and reduced inequalities in health**" shall be attained through two outcomes:

- The Programme shall support "**Community-based Mental Health Services Strengthened" (Outcome 1)** by means of an open call (Call 1) and a pre-defined project (PDP) supporting the development and implementation of the "***Youth Friendly Health Care Services"*** model (PDP1) in 22 municipalities. An open call will make funding available to establish ***two one-stop family and children centres*** (Call 2) providing comprehensive support focusing on early intervention and individual needs of challenged families and children. ***Multidimensional Family Therapy*** (MDFT) (PDP2) will be rolled out to provide an evidence-based, comprehensive family-centred treatment programme to support 11-19-year-old children and youngsters with complex behavioural problems, including criminal activity. Finally, specialists will be trained to provide ***Consulting Services for People Experiencing Emotional Difficulties (Well-being Advisers)*** to expand mental health support services available in the country. PDP3 will adapt/develop a training programme for well-being advisers and train specialists from fields outside of psychiatry or psychology. A small grant scheme (SGS1) will then make available funds for municipalities wishing to participate and provide the services.
- The Programme shall support "**Well-being of children and youth increased" (Outcome 2**) by means of an open call making available funds to ***equip health offices in pre-schools and schools with methodological tools*** (Call 3); offices will be upgraded, and public health specialists will be provided with high-quality modern visual aids and methodological tools to promote physical activity, prevent harmful habits such as smoking or alcohol consumption and improve mental well-being of their charges. An open call will also make available ***funding for testing and implementation of evidence-based, innovative interventions and support mechanisms to support vulnerable children and youngsters at risk*** (Call 4). PDP4 will and implement the parent training series of the ***Incredible Years Programme***, an evidence-based, cost-effective programme and materials that develop positive parent-child relationships and assist in preventing and treating behaviour problems and promoting social, emotional, and academic competence in childhood. Finally, a ***home visitation early intervention model*** will be implemented through PDP5 which will develop and implement the programme and train nurses to carry out home visitation services for expectant mothers and for two years after birth. A small grant scheme will make funding available for local authorities and healthcare institutions wishing to organize and provide the services (SGS2).

2. Eligibility

2.1 Eligible applicants:

The rules on eligibility of applicants are set in Article 7.2 of the Regulation.

The rules on eligibility of project partners are set in Article 7.2 of the Regulation. The following limitations shall be placed:

	Eligible applicants (project promoters)	**Eligible partners**
Open call 1	Public authorities (national, regional and local authorities) and municipal public health bureaus established as legal persons in Lithuania	Public authorities (national, regional and local authorities) and municipal public health bureaus established as legal persons in Lithuania and equivalent legal persons from Donor States
Open call 2	Legal persons established in Lithuania having at least 3 years of experience in providing social services to children and/or families	
Open call 3	Public authorities (national, regional and local authorities) and municipal public health bureaus established as legal persons in Lithuania	Public authorities (national, regional and local authorities) and municipal public health bureaus established as legal persons in Lithuania and equivalent legal persons from Donor States
Small grant scheme 1	Public authorities (national, regional and local authorities) established as legal persons in Lithuania	Public authorities (national, regional and local authorities), non-commercial and non-governmental organisations established as legal persons in Lithuania and equivalent legal persons from Donor States
Small grant scheme 2	Public authorities (national institutions, regional and local authorities) and Lithuanian national health system organizations	Lithuanian public authorities (national, regional and local authorities), Lithuanian national health system organizations and equivalent legal persons from Donor States

2.2 Special rules on eligibility of costs:
Costs are eligible in accordance with chapter 8 of the Regulation. The following exemptions apply:

- By way of exception from the rule contained in Article 8.2.4 of the Regulation, the entire purchase price of new or second-hand equipment may be eligible, in the case that the Programme Operator determines that the equipment is an integral and necessary component for achieving the outcomes of the project.
- Purchase of real estate and land shall not be eligible cost.

3. Bilateral relations
3.1 Bilateral relations
The Programme shall contribute to strengthening bilateral relations between Lithuania and the Donor States.

The Programme shall, as appropriate, facilitate donor partnership projects by carrying out, inter alia, match-making events and activities in conjunction with launching calls for proposals, as well as by encouraging donor partnership projects in call texts.

The further use of the funds for bilateral relations allocated to the Programme shall be agreed in the Cooperation Committee.

4. Selection of projects and financial parameters

4.1 Open calls and availability of funds (including number of calls, duration of calls, and estimated size):

Call	Outcome	Estimated timing of the call	Total available amount	Planned minimum grant applied for	Planned maximum grant applied for
Call 1	Outcome 1	Q3 2020	€2.139.990	€ 200.000	€260.000
Call 2	Outcome 1	Q3 2020	€1.700.000	€ 700.000	€ 1.000.000
Call 3	Outcome 2	Q3 2020	€2.433.873	€ 200.000	€ 250.000
Call 4	Outcome 2	Q4 2020	€3.329.730	€ 200.000	€ 250.000
SGS 1	Outcome 1	Q4 2020	€1.437.437	€ 45.000	€ 142.000
SGS 2	Outcome 2	Q4 2020	€1.186.506	€ 60.000	€ 200.000

4.2 Selection procedures:

The project evaluation and award of grants shall be in accordance with Article 7.4 of the Regulation and the guidance document "Best practice on project selection procedures, EEA and Norway FM 2014-2021".

The Programme Operator shall be responsible for the project evaluation and for the award of grants. The Programme Operator will closely cooperate with the Programme Partners in evaluating and selecting projects.

There shall be a single-stage call, or a two-stage call for proposals. The two-stage call foresees a submission of project concepts at the first stage. The project concepts will be assessed according to the evaluation criteria set out in the guidelines for applicants. Selected concepts will be invited to submit a full project application. The Cooperation Committee shall decide which type of procedure will be applied for the calls.

The Financial Mechanism Office (FMO) shall be informed of all calls for proposals at least two weeks in advance of their announcement, and, at the same time, be provided with an English translation of the text of each call.

The Programme Operator shall carry out an initial administrative check that requires applicants only to submit a declaration on the compliance with the administrative criteria (i.e., no other documents will have to be submitted at this stage). The full administrative check (i.e., based on all requested documents such as annual reports, declarations, partnership statements) will only be performed on projects that have been confirmed for funding by the Selection Committee. Rejected applicants should be informed of the reasons for the rejection and given a reasonable time to appeal.

The Programme Operator shall establish a Selection Committee that shall recommend the projects to be funded within the programme. A representative of the Programme Partners shall be appointed as chairperson of the Selection Committee. At least one of the members of the Selection Committee needs to be external to and independent of the Programme Operator and the Programme Partners. Representatives of the Donor Programme Partners, the National Focal Point and the FMO as well as other social partners shall be invited to participate in the meetings of the Selection Committee as observers.

Each application that passes the initial administrative check and meets the eligibility criteria shall be reviewed by two experts appointed by the Programme Operator, who shall be impartial and at least one of them shall be independent of the Programme Operator, the Programme Partners, and the Selection Committee.

The experts shall separately score the project according to the selection criteria published with the call for proposals. In order to promote the bilateral cooperation in open call no. 4, additional points for

applications with partners from Donor States will be given. For the purposes of ranking the projects, the average of the scores awarded by the experts shall be used.

If the difference between the scores given by the two experts is more than 30% of the higher score, a third expert shall be commissioned by the Programme Operator to score the project independently. In such cases the average score of the two scores that were closest to each other shall be used for the ranking of the projects.

The Programme Operator shall provide the Selection Committee with a list of the ranked projects. The Selection Committee shall review the ranked list of projects. It may modify the ranking of projects in justified cases, e.g., because of new circumstances that could not be known and taken into account during project evaluation. The justification for the modifications shall be detailed in the minutes of the meeting of the Selection Committee. If such a modification results in a project's rejection, the affected applicant shall be informed in writing about the justification for the modification. The Selection Committee shall submit the list of recommended projects to the Programme Operator.

The Programme Operator shall verify that the selection process has been conducted in accordance with the Regulation and that the recommendations from the Selection Committee comply with the rules and objectives of the programme, following such verification, the Programme Operator shall, based on the decision of the selection Committee, make a decision on which projects shall be supported. If the Programme Operator modifies the decision of the Selection Committee, it shall inform the applicants affected and provide them with a justification.

The Programme Operator shall notify the applicants about the results of the selection process within a reasonable time and publicise the results.

4.3 Project grant rate:

Grants to projects from the programme may be up to 100% of total eligible expenditure of the project. The project grant rate shall in all cases be set at a level that complies with the State Aid rules in force and takes into account any and all other forms of public support granted to projects. Funds for any remaining costs of the project shall be provided or obtained by the project promoter in the form of monetary contribution (electronic transfers).

5. Additional mechanisms within the Programme

5.1 Pre-defined projects

Five pre-defined projects will be implemented under the Programme:

1) "Adjustment and Coordination of Youth-friendly Health Care Service Provision Model at National Level"

2) "Multidimensional Approach to Children and Youth Behavioural Problems through Implementation of the MDFT Programme"

3) "Development and implementation of the Well-being Advisers model"

4) "Adaption and implementation of Incredible Years Programme in Lithuania"

5) "Development of Home visitation early intervention model"

1) "Adjustment and Coordination of Youth-friendly Health Care Service Provision Model at National Level"

Project Promoter:	Health Education and Disease Prevention Centre (SMLPC)
Other project partner(s):	Lithuanian University of Health Sciences

Total maximum eligible costs:	€ 221,775
Project grant rate:	100.00 %
Maximum project grant amount:	€ 221,775

The project aims to build the capacity of Youth Coordinators and municipal specialists working in the Youth-Friendly Health Care Services model (YFHCS) to enable them to provide more adequate and comprehensive services for young people in relation to physical and mental health in general, healthy lifestyle promotion, prevention of HIV/AIDS and STDs as well as contraception. YFHCS will be provided in 22 municipalities, coordinated at the National level by the Health Education and Disease Prevention Centre (HEDPC). The national coordinator will organize trainings and meetings for specialists, prepare practice guidelines for youth coordinators, provide permanent consultations for municipalities specialists and coordinate their practice. Effectiveness assessment will be conducted at the end of the Project by partner – Lithuanian University of Health Sciences (LUHS).

The project will include, *inter alia*, the following activities:

- Analysis, revision and update of existing six algorithms;
- Development of two additional algorithms;
- Preparation and dissemination of guidelines for specialists and health information for youth;
- Preparation of recommendations for young people struggling with mental health/behavioural problems and/or their families on where to look for professional services and how to adapt their lifestyles to facilitate self-care and support;
- Training for YFHCS specialists in municipalities;
- Preparation of guidelines for youth coordinators;
- Permanent coordination of YFHCS implementation, consultations for youth coordinators and capacity building through meetings and seminars;
- Update and management of the YFHCS website;
- Preparation and implementation of effectiveness assessment and report.

2) "Multidimensional Approach to Children and Youth Behavioural Problems through Implementation of the MDFT Programme"

Project Promoter:	State Child Rights Protection and Adoption Service
Donor project partner(s):	Norwegian Association of Local and Regional Authorities (KS)
Other project partner(s):	Ministry of Social Security and Labour
Total maximum eligible costs:	€ 1,751,805
Project grant rate:	100.00 %
Maximum project grant amount:	€ 1,751,805

The Project aims to implement MDFT programme in Lithuania for 11-19-year-old children and youngsters with serious behavioural problems, establishing three MDFT teams, each consisting of a supervisor and four therapists.

The project will include, *inter alia*, the following activities:

- Trainings of MDFT programme team leaders;
- Training of MDFT programme team members;
- Training of MDFT programme teams;
- Study visits to Norway, Estonia and the Netherlands;
- Direct work with children/youth and their close environment while applying MDFT.

3) "Development and implementation of the Well-being Advisers model"

Project Promoter:	Lithuanian University of Health Sciences
Total maximum eligible costs:	€ 259,964
Project grant rate:	100.00 %
Maximum project grant amount:	€ 259,964

The project aims to train nurses, social workers and other specialists to provide short, cost-efficient, evidence-based, standardized consultations based on cognitive behavioural therapy to help people deal with the first symptoms of depression and anxiety.

The project will include, *inter alia*, the following activities:

- Development/adaptation of a training programme for social and health sciences specialists;
- Identification and selection of the participants of the programme;
- Training of specialists to provide short, evidence-based, standardized and CBT-based consultations;
- Consultation for specialists providing services;
- Analysis of the implementation of the training programme and preparation of report;
- Evaluating, updating and improving the model for Well-being advisers, corrections and adaptation of the model according to the results.

4) "Adaption and implementation of Incredible Years Programme in Lithuania"

Project Promoter:	Institute of Hygiene
Donor project partner(s):	Norwegian Regional Centre for Child and Youth Mental Health and Child Welfare (RKBU)
Total maximum eligible costs:	€ 1,741,744
Project grant rate:	100.00 %
Maximum project grant amount:	€ 1,741,744

The aim of the project is to strengthen positive parenting skills through the implementation of the parent-child component of the "Incredible Years" Programme. The aim is to promote evidence-based, cost-effective interventions that develop positive parent-child relationships and assist in preventing and treating behavioural problems as well as promoting the social, emotional, and academic competences of children.

The project will include, *inter alia*, the following activities:

- Purchase and adaptation of the Incredible Years training programme module "Preschool Basic Parent Program";
- Purchase and adaptation of the Incredible Years training programme module "School Age Basic Parent Program ";
- Identification and selection of group leaders and organization of group leaders' trainings in both programme models;
- Planning, organization and implementation of parent training sessions and other services intended for parents and children.

5) "Development of Home visitation early intervention model"

Project Promoter:	Lithuanian University of Health Sciences
Total maximum eligible costs:	€ 219,530
Project grant rate:	100.00 %
Maximum project grant amount:	€ 219,530

The project aims to develop and implement a home visitation early intervention model. Specially trained nurses carry out regular visits to expectant mothers (bearing their first child or risk pregnancies) from pregnancy and for two years following the birth.

The project will include, *inter alia*, the following activities:

- Training of nurses to carry out home visits;
- Piloting of the early intervention model in Lithuania.

5.2 Financial Instruments
Not applicable.

6. Programme Management
6.1 Payment flows
The Programme Operator shall ensure that payments to projects are made in a timely manner.

The Project Promoters may request an advance payment not exceeding 30% of the total grant amount. The level of advance payment and the off-set mechanism will be specified in the Project Contract. A guarantee concerning an advance payment will be requested from Project Promoters considering the legal status of the Project Promoter and the amount of an advance payment.

The interim payments will be based on pre-financing or reimbursement of expenditure. The Programme Operator may withhold up to 10% of the total grant for the final balance.

Additional information on the advance payment conditions and related guarantees, the off-set mechanism, the periodicity of reporting and deadlines for reporting shall be further outlined in the description of the Programme Operator's management and control systems.

6.2 Verification of payment claims
Project Promoters shall submit interim and final project reports with information on project progress and incurred expenditure.

Incurred expenditure reported shall be subject to administrative verifications before the report is approved, in line with point i) of Article 5.6.2 of the Regulation. Verifications by the Programme Operator shall cover administrative, financial, technical and physical aspects of projects, as appropriate, and be in accordance with the principle of proportionality.

On-the-spot verifications of projects shall be carried out, in line with point ii) of Article 5.6.2 of the Regulation. This may be done on a sample basis.

The procedures for verification shall be further detailed in the description of the Programme Operator's management and control systems.

6.3 Monitoring and reporting
The Programme Operator shall monitor, record and report on progress towards the Programme's outcomes in accordance with provisions in the legal framework. The Programme Operator shall ensure

that suitable and sufficient monitoring and reporting arrangements are made with the Project Promoters to enable the Programme Operator and the National Focal Point to meet their obligations to the FMC.

When reporting on progress achieved in Annual and Final Programme Reports, the Programme Operator shall disaggregate results achieved as appropriate and in accordance with instructions and templates received from the FMO.

6.4 Programme administrative structures
Not applicable.

7. Communication
The Programme Operator shall comply with Article 3.3 of the Regulation, the Information and Communication Requirements in Annex 3 of the Regulation and the Communication plan for the programme.

8. Miscellaneous
Not applicable.