Coordination and Capacity Kick- off:
Service of decisions of the NCN Director

Grant applications shall be submitted electronically to:

- the electronic delivery address (EDA) of the National Science Centre: AE:PL-30168-16398-EHSIE-12 (for all Applicants) or
- the electronic delivery box of the National Science Centre (/ncn/SkrytkaESP) (for Applicants that are public entities specified in Article 2 of the Act on the Electronic Delivery of Documents of 18 November 2020 (consolidated text in Journal of Laws 2024, items 1045, 1841, hereinafter: "AEDD")

By entering the call, the applicants consent to have the documents served upon them by the National Science Centre ("NCN") electronically and to this end shall provide their electronic address for service of documents in the proposal.

Applicants shall notify the NCN of any change of their address, including their electronic address. Should they fail to do so, service of documents to their former address shall have legal effect.

Notification of any address change shall be governed by Article 41 of the Administrative Procedure Code of 14 June 1960 (consolidated text in Journal of Laws of 2025, item 1691; hereinafter: "APC").

The results of the call shall be served by way of a decision by the NCN Director.

Decisions by the NCN Director shall bear a qualified electronic signature in the PAdES format.

The decision is delivered in accordance with the provisions of the APC and the AEDD.

The NCN shall provide the recipient of the decision, at their request, for a period of at least 3 months from the date of finding it served, with access to the decision in an electronic format, information on the date on which the decision was found served and the dates on which notices to that effect were sent.

NCN Director's decision becoming final and legally binding

The NCN Director's decision can be appealed against by the date set out in Article 33 (2) of the Act on the National Science Centre of 30 April 2010 (consolidated text in Journal of Laws of 2026, items 101, , hereinafter: "NCN Act"), counted from the date of its effective delivery to the applicant.

Decisions that cannot be appealed against in the course of administrative proceedings and requests to reexamine the case shall be final.

Final decisions that cannot not be appealed against with the court shall be legally binding.

Appealing Against NCN Director's Decisions

Pursuant to Article 33 (2) of the NCN Act, in the event of a breach of the call procedure or other formal infringements, applicants may appeal with the Committee of Appeals of the NCN Council with its registered office at ul. Twardowskiego 16, 30-312 Kraków.

The appeal shall be lodged via the NCN Director:

- in writing, to the following address: ul. Twardowskiego 16, 30-312 Kraków (for all applicants) or
- electronically, to:
    - the electronic delivery address (EDA) of the National Science Centre: AE:PL-30168-16398-EHSIE-12 (for all applicants) or
    - the electronic delivery box of the National Science Centre (/ncn/SkrytkaESP) (for applicants that are public entities for the purposes of the AEDD)

Pursuant to Article 127 (a) of the APC, a party may waive their right to appeal against the public administration authority issuing the decision within the time allowed for appeal. The decision shall become final and binding on the date the public administration authority has been served a waiver of the right to appeal by the last party to the proceedings.